

From: Sean.Rix <Sean.Rix@horsham.gov.uk>
Sent: 27 January 2026 12:49:44 UTC+00:00
To: "Halima.Chowdhury" <Halima.Chowdhury@horsham.gov.uk>
Subject: RE: URGENT - FW: DC/25/1932, Barrow Hill Farm, Barrow Hill, Henfield, - Queries regarding the conditions

Hi Halima,

The spray foam insulation should be removed from the entire roof. It is increasing the likelihood of accelerated deterioration of significant roof timbers and the resulting harm to the fabric of the house.

Regards,
Seán

Seán Rix

Senior Conservation Officer
Specialists Team - Strategic Planning

Telephone: 01403 215276

Email: Sean.Rix@horsham.gov.uk



Horsham District Council, Albery House, Springfield Road, Horsham, West Sussex RH12 2GB

Telephone: 01403 215100 (calls may be recorded) www.horsham.gov.uk Chief Executive: Jane Eaton

From: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>
Sent: 26 January 2026 17:45
To: Sean.Rix <Sean.Rix@horsham.gov.uk>
Subject: URGENT - FW: DC/25/1932, Barrow Hill Farm, Barrow Hill, Henfield, - Queries regarding the conditions
Importance: High

URGENT

Hi Sean,

DC/25/1932,
Barrow Hill Farm, Barrow Hill, Henfield,
Erection of a two storey side extension with associated landscaping works and installation of new conservation rooflights to the existing roof.

Please see the agent's email below and confirm if the requirement to remove the unauthorised spray foam insulation relates to all roof or only areas where the rooflights would be placed?

Please reply by 28th January 2026.

Kind regards

Halima Chowdhury

Planning Officer

Telephone: [01403 215059](tel:01403215059)

Email: Halima.Chowdhury@horsham.gov.uk



Horsham District Council, Albery House, Springfield Road, Horsham, West Sussex RH12 2GB

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Please contact us in advance if your email, including any attachments, is going to exceed 30MB.

From: Alison Essex <ae@gouldbaxter.co.uk>

Sent: 26 January 2026 13:22

To: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>

Cc: Matthew Comber <mc@gouldbaxter.co.uk>

Subject: DC/25/1932, Barrow Hill Farm, Barrow Hill, Henfield, - Queries regarding the conditions

Hi Halima,

DC/25/1932, Barrow Hill Farm, Barrow Hill, Henfield, - Queries regarding the conditions

Thank you for your email on the listed conditions.

They all look fine to us, however we had a question about the below condition:

f) Specification and/or drawings fully describing method of removal of unauthorised foam insulation including method to protect surviving wattle and daub panels and smoke blackening of timbers.

Reason: As this matter is fundamental to ensure that the significance of the designated heritage asset, and the character, appearance and integrity of the building, is not prejudiced, thereby preserving the special architectural or historic interest which it possesses, and to comply with Policy 34 of the Horsham District Planning Framework (2015).

Can you clarify if this relates to all roof areas where spray foam insulation has been installed or only areas where we intend to place rooflights.

We look forward to hearing from you.

Best Regards,

Alison



Alison Essex ARB

Architect

01444 452604

www.gouldbaxter.co.uk

Please note that my usual working days are Monday – Thursday.

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Registered office: 2 Lucastes Mews, Haywards Heath RH16 1HE



From: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>

Sent: 22 January 2026 18:22

To: Alison Essex <ae@gouldbaxter.co.uk>

Subject: DC/25/1932, Barrow Hill Farm, Barrow Hill, Henfield,

Dear Alison,

DC/25/1932,

Barrow Hill Farm, Barrow Hill, Henfield,

Erection of a two storey side extension with associated landscaping works and installation of new conservation rooflights to the existing roof.

I refer to the above planning application.

Please kindly confirm in writing your agreement to the following pre-commencement conditions:

- 3 *Pre-commencement Condition: Before any work begins on site, the person(s) responsible for supervising the works must meet the conservation officer of the Local Planning Authority, on site or as otherwise agreed, to confirm that all the conditions attached to the listed building consent are understood and can be fully complied with.*

Reason: As this matter is fundamental to ensure that the significance of the designated heritage asset, and the character, appearance and integrity of the building, is not prejudiced, thereby

preserving the special architectural or historic interest which it possesses, and to comply with Policy 34 of the Horsham District Planning Framework (2015).

4 *Pre-commencement Condition: No relevant works shall commence until the following details have been submitted to and approved in writing by the Local Planning Authority. The works must not be executed other than in complete accordance with these approved details:*

a) Drawings to a scale not smaller than 1:5 fully describing:

i) new and replacement windows and external doors.

These drawings must show:

- materials*
- cross section of frame, transom, mullions, glazing bars, etc*
- formation of openings including reveals, heads, sills, arches, lintels, dormer construction,*

etc

- method of opening*
- method of glazing*

ii) Roof details including sections through:

- roof ridge including fixed glazing.*
- valleys*
- eaves*
- verges*
- lead flat roof perimeters*

iii) Internal elevation and section drawings showing wall and ceiling junctions between new ensuite and existing chimney breast, walls and ceiling including positions of exposed timber frame.

b) Drawings to a scale not smaller than 1:20 showing internal drainage routes, noting all necessary cutting, chasing and other alteration to historic fabric.

c) Specification of new brickwork, including material, colour, texture, face bond, components of the mortar, and jointing/pointing profile.

d) Samples or specifications of external materials and surface finishes.

e) Schedule and annotated plan showing the full extent of alteration work to the existing windows.

f) Specification and/or drawings fully describing method of removal of unauthorised foam insulation including method to protect surviving wattle and daub panels and smoke blackening of timbers.

Reason: As this matter is fundamental to ensure that the significance of the designated heritage asset, and the character, appearance and integrity of the building, is not prejudiced, thereby preserving the special architectural or historic interest which it possesses, and to comply with Policy 34 of the Horsham District Planning Framework (2015).

I would be grateful for an urgent response by 29th January 2026.

Kind regards

Halima Chowdhury

Planning Officer

Telephone: 01403 215059

Email: Halima.Chowdhury@horsham.gov.uk



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