WEST SUSSEX COUNTY COUNCIL CONSULTATION

TO:	Horsham District Council - FAO: Tamara Dale
FROM:	WSCC – Highways Authority
DATE:	19 May 2025
LOCATION:	Vincent House 31 North Parade Horsham RH12 2DP
SUBJECT:	DISC/25/0087 Approval of details reserved by conditions 7 and 15 to approved application DC/23/1566.
RECOMMENDATION:	More Information

West Sussex County Council, in its capacity as Local Highway Authority (LHA), have been consulted on discharge of conditions attached to approval DC/23/1566 (Special Educational Needs Disability school).

CONDITION 7 – TRAVEL PLAN (TP)

The TP sets out the accessibility credentials of the site (walking facilities/crossings, cycle routes around site within 5km, bus stops in vicinity and services, distance to Horsham centre and Train Station).

Due to being SEND school walking/scotting/cycling unlikely for many pupils and focus of TP is on staff travel patterns/modes. There are 52 staff. 50% staff expected to drive (26). 14 x staff parking to be allocated with car sharing prioritised and EV parking/charging.

Travel plan co-ordinator role set out. Public transport info, cycle info, walking routes, timetables, benefits of active travel, promotion of events, journey planner websites promoted, Bikeability training considered if appropriate to pupils, Walk to school week promoted etc as well as register with Modeshift Stars. Information will be available on school reception and staff room. LHA consider that commitment to providing staff travel information pack for each new member of staff should also be secured and included within the TP.

Targets to achieve 30% mode share for public transport, 31% for active modes and overall, 30% reduction in car driver trips by year 5. These are provisional aim targets - targets will be updated once travel survey data collected.

Cycle parking (8 x cycles) meets target increase for mode share increase (half of active travel target) – LHA mindful that it is difficult to predict if more staff with walk or cycle and provision for extra space, if required, should be identified and committed to within the TP.

CONCLUSION

The TP is broadly acceptable; however, the LHA would like to see the following included:

- Commitment to provide staff travel pack to new staff members and set out what these will include.
- Commitment to, and identify location for, additional cycle parking if it becomes needed – provision of bike repair kit/ station would also be beneficial.

Katie Kurek
West Sussex County Council – Planning Services