

Framework Travel Plan

Toat Café, Stane Cottage, Stane Farm, Stane Street, Pulborough

On behalf of: Antonio Avenue Ltd



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Document Control Sheet



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1 Introduction

- 1.1 Bellamy Roberts has been instructed by MCA Architects on behalf of Antonio Avenue Ltd. to prepare a Framework Travel Plan (FTP) in support of the development of up to 100 dwellings, with access to be determined at Toat Café at Stane Farm, Stane Street, Pulborough.
- 1.2 The proposed development would comprise up to 100 residential dwellings, pharmacy, shop, café and open space including LEAP and Natural Greenspace.
- 1.3 A copy of the illustrative site plan prepared by MCA Architects has been attached at **Appendix 1**.
- 1.4 This Report will outline the objectives of the FTP applied to the residential use of the site, which are ultimately to reduce the number of single occupancy car trips and promote the use of more sustainable modes of travel. The aim being to sustain those vehicle trip rates outlined in the Transport Assessment (TA).
- 1.5 The measures that are to be introduced in order to achieve this target are detailed in this document, along with a timeframe for the implementation of the various measures.
- 1.6 A Travel Plan Co-ordinator (TPC) shall be appointed to provide ongoing management for the FTP. The TPC will be supported by the Residents Association who will meet regularly to discuss the progress of the FTP. Once appointed, the identity of the TPC and their contract details will be made known to WSCC before first occupation of the site. The TPC will be in place three months before first occupation of the site.
- 1.7 Following the meeting, the TPC will prepare a document detailing the progress of the Plan and the strategy for going forwards.
- 1.8 This FTP has been prepared in accordance with the current Horsham District Council (HDC) and West Sussex County Council (WSCC) Guidance and complies with the requirements set out in the National Planning Policy Framework (NPPF), which states that all developments that generate a significant amount of vehicle movements shall be required to provide a Travel Plan.

- 1.9** Toat Café and Stanes Farm are located on the western side of the A29 just to the north of Codmore Hill, some 2.0km north of Pulborough and 5.5km south of Billingshurst. For clarity, a site location plan is attached at **Appendix 2**.

Local Highway Network

- 1.10** The application site has an approximate 270m site frontage onto the A29/Stane Street, a single carriageway road which is subject to a speed limit of 60mph. The site is currently served by three access points off the A29/Stane Street.
- 1.11** There is a footway on the east side of the A29 from the south until Stone House Farm, Stane Street some 740m to the north of the site. This allows pedestrians to walk alongside the footway, accessing facilities and public rights of way (PRoWs) adjacent to the site.
- 1.12** Edge of carriageway markings are present along Stane Street's length.
- 1.13** To the north, there is North Heath petrol filling station which is on the east side of the A29.
- 1.14** To the south, there is Black Gate Lane and Broomers Hill Lane in the form of a staggered crossroad junction before continuing south onto Codmore Hill and Pulborough.
- 1.15** A review of the adopted highway boundary plan reveals the extent of the highway. The land accommodates the entire width of the carriageway as well as the footway to the east and verge to the west. The full plan of the adopted highway boundary is presented at **Appendix 3**.
- 1.16** The development will accord with the West Sussex County Council car and cycle parking standards. Furthermore, and in accordance with the Building Regulations electric charging points will be provided for each dwelling.

2 Sustainable Transport Connections

2.1 This section will consider the existing accessibility of the site and the modes of transport existing in the area.

Walking

2.2 It is generally accepted that walking and cycling provide important alternatives to the private car and should be encouraged to form part of longer journeys via public transport. The Chartered Institute of Highways and Transportation (CIHT) has prepared several guidance documents that provide advice with respect to the provision of sustainable travel in conjunction with new developments. Within these documents, it is suggested that:

- Most people will walk to a destination that is less than one mile (circa 1.6 kilometres) – Planning for Walking, 2015;
- The bicycle is a potential mode of transport for all journeys under five miles (circa 8 kilometres) – Planning for Cycling 2015; and
- Walking distances to bus stops should not exceed 400 metres – Planning for Walking, 2015.

2.3 It is also recognised that walking is the most important mode at the local level and offers the greatest potential to replace short car trips, particularly those under 2km. The site is within 2km of Pulborough and the facilities it provides and is therefore well located, giving site users the option of using this alternative mode of transport for short trips. There is a continuous level footpath on the eastern side of Stane Street from the site to Codmore Hill and Pulborough.

2.4 In addition to the facilities within Codmore Hill there is a petrol filling station and shop just to the north of the site with an existing footway leading to it. The distance to the petrol station is approximately 200m from the proposed site access.

2.5 The distance of one mile (1.6km) is not the maximum that people are prepared to walk. In some instances, people will walk further to reach their destination.

- 2.6** Evidence from the National Travel Survey (NTS) data is that approximately 23% of journeys between 1 to 5 miles (1.6km to 8km) are undertaken on foot.
- 2.7** As such, providing new homes on the application site, within 2.0km of the facilities available within Pulborough, 200m from the local shop and garage and 1.3km from the local facilities at Codmore Hill such as a supermarket and restaurants would provide a realistic opportunity for trips to be made on foot and cycle.
- 2.8** A number of Public Rights of Way (PRoWs) are in close proximity to the site. Existing PRoWs PUL-2308 (bridleway), PUL-1997(1) and PUL-1986(1) provide convenient links from the site to local facilities away from the A29 trunk road. These also provide leisurely opportunities for residents walking or cycling in the local area.
- 2.9** The development will contribute to improvement/maintenance of the PRoWs where it is deemed relevant and viable to the site.
- 2.10** Parallel to the northern boundary of the site lies PUL-1986 which runs northwest, meeting PUL-1986-1 which extends north. PUL-1986 continues northwest before angling towards the west towards Black Gate Lane.
- 2.11** Another key PRoW in close proximity to the site is PUL-1997-1 which extends opposite the existing Toat Café east towards PUL-2308 which is a bridleway extending some 700m towards North Heath. A map showing the PRoWs is presented at **Appendix 4**.
- 2.12** Provisions may need to be made to widen the footway on the east side of the A29/Stane Street to accommodate all users including cyclists and pedestrians with push/wheelchairs, providing an attractive and direct route for residents towards Codmore Hill and Pulborough.
- 2.13** For all footways/footpaths within the internal site layout, these will be designed in conjunction with the CHA and MfS standards to accommodate all non-motorised road users.

Cycling

- 2.14** Cycling has the potential to substitute short car trips particularly, those under 8km. Furthermore, the research discussed in the preceding paragraphs suggests that a catchment of 9.15km should be used for those cycling to employment uses. Such research and guidance related to pedal cycles and of course e-bikes are more conducive to even further and more frequent travel.
- 2.15** A cycle isochrone plan has been produced which shows the facilities that are in cycling distance of the site. It can be seen that access can be gained to bus stops, local cycle facilities, churches, schools and leisure facilities. The isochrone plan has been presented at **Appendix 5**.
- 2.16** To encourage cycling, in addition to the well-planned internal layout, the site will deliver good quality parking facilities within the development, in line with West Sussex County Council and Horsham District Council's parking standards for new developments (discussed later in TA).
- 2.17** Moreover, cyclists can travel along any nearby bridleways such as PUL-2308(1) (shown in **Appendix 4**) providing a suitable cycle route to nearby facilities.
- 2.18** On top of the pedestrian footpaths and shared bridleways, there is an abundance of cycling routes within and around the local area that are of a suitable and safe standard to encourage cycle use. There are several off-road and on-road cycle routes within the local area which include the Burton Mill Pond and Mill Loop (32.7mi), Chantry Lane Loop (17.8mi) and Greatham Bridge Loop (8.34mi), which provide extensive routes for cyclists *and* pedestrians. These routes vary in length accommodating for users looking for short or long trips.
- 2.19** Both Pulborough Railway Station and Billingshurst Railway Station are within easy cycling distance of the proposed site, giving access to larger areas such as London Victoria via Gatwick Airport and Bognor Regis.
- 2.20** The proposed development will provide secure cycle parking in line with the LPA requirements within the parcels.

Buses

2.21 The nearest bus stops to the site are located on Stane Street approximately 300m north and 170m south of the site respectively. The service routes 69 and 100 pass the site along the A29, with the route 100 being an hourly frequency between Horsham and Burgess Hills (Monday to Saturday).

2.22 Table 1 summarises the bus services available at bus stops within the vicinity of the site, with their destination and frequency and route at **Appendix 6**.

Table 1: Current bus services

Route No.	Route Summary	Mon-Fri			Saturday			Sunday		
		First	Last	Freq.	First	Last	Freq.	First	Last	Freq.
69	Alford – Pulborough – Worthing	09:15	n/a	1/day	n/a	n/a	n/a	n/a	n/a	n/a
	Worthing – Pulborough – Alford	13:20	n/a	1/day	n/a	n/a	n/a	n/a	n/a	n/a
Tuesdays and Fridays										
100	Horsham – Pulborough – Burgess Hill	07:16	17:50	1/hour	08:20	17:50	1/hour	n/a	n/a	n/a
	Burgess Hill – Pulborough – Horsham	06:41	18:06	1/hour	07:41	18:06	1/hour	n/a	n/a	n/a

2.23 In order to better serve the site and to promote bus travel as a realistic alternative to the private car, it is proposed to provide improved bus service facilities which would serve the development and existing residents.

2.24 Following liaison with the West Sussex County Council (WSCC) County Highways Team, a number of potential improvements to local bus service provision have been identified. These include the relocation of the existing bus stops to allow for increased access to/from the site. Furthermore, the current bus stop facilities within the vicinity of the site are limited in quality and provision and do not accord with standards for accessible and inclusive public transport infrastructure.

2.25 It is proposed to relocate nearby bus stops to be closer to the proposed site access. These can be provided and improved for access of residents from the site and will accord with LTN 1/24 standards whilst being incorporated into the design of the final access layout.

Community Transport Services

2.26 Pulborough offers several volunteer-led community transport options to support residents who struggle with conventional public transport. The Pulborough & District Community Care Association operates a volunteer car service for essential medical appointments, including access to a wheelchair-accessible vehicle; bookings require at least 48 hours' notice and passengers pay a small fee to cover fuel costs.

2.27 Additional options for medical travel include the NHS Non-Emergency Patient Transport Service and St John Ambulance Non-Emergency Transport, available to residents who meet specific medical eligibility criteria.

Rail Services

2.28 Pulborough Railway Station is situated south of the site, approximately 3.2km away and is therefore located well within cycling distance. Further, the 100-bus service runs past Pulborough Railway Station, allowing prospective residents to access the station via public transport if unable to walk or cycle. This station provides services to London Victoria via Gatwick Airport and Bognor Regis.

2.29 Similarly, the Billingshurst Railway Station is some 5km to the north of the site which provides services to Bognor Regis and London Victoria via Gatwick.

2.30 Both named railway stations provide a step-free access to both platforms as well as there being concourses at both stations with help points for queries, ticket machines and toilets. There is also cycle storage at both stations.

2.31 Table 2 provides a summary of the key rail services available at Pulborough Railway Station.

Table 2: Pulborough Railway Station Services

Service	Key Destinations	Frequency			Average Duration	
		Mon-Fri		Sat		Sun
		Peak	Off-Peak			
Southern Railway (SR)	London Victoria	1 every 30 mins (0602-2311)	1 every 30 mins (0634-2310)	1 every hour (0804-2204)	1hr 20mins	
	Bognor Regis	1 every 30 mins (0710-2347)	1 every 30 mins (0637-2322)	1 every hour (0855-2355)	30mins	

Provision of Car Club

2.32

The scheme will include a car club for an initial one car. The car club will allow residents to hire the car for a specified amount of time without the expense and commitment of car ownership. According to CoMoUK's 2024 annual report, on average each car club replaces 27 private vehicles. Residents outside the development in the local area would also be eligible to become members.

2.33

The following benefits from a site-specific car club proposal are set out below. Given the scale of the development (up to 100 dwellings), Enterprise advise the following:

- Minimum car club – up to 2 vehicles on a 3-year rolling contract, starting with one.
- Vehicle provided – petrol/hybrid – preference would be hybrid – EVs can be supplied provided correct charging infrastructure with minimum 7kw charging in place.
- Total cost - £36,000 excl. VAT.
- Car Club open to existing residents.

2.34

Further details regarding the proposed Car Club scheme will be outlined within the Transport Assessment.

3 Timescales

- 3.1** It is intended that a full Travel Plan based on this Framework will be prepared, approved and implemented within 6 months occupation of the proposed development, in accordance with guidelines.
- 3.2** Preparation of the Full Travel Plan (TP) will commence following occupation of the first 50 units, and will be informed by travel surveys obtained from the new occupants. This will ensure it is based on accurate survey data obtained from residents actually living on-site, thereby ensuring that realistic and achievable targets are set. Surveys shall be issued to each new resident, in addition to an annual survey across the whole site until 5 years after full occupation of the completed development.
- 3.3** The Framework TP will seek to maintain the trip rate from the site at a level consistent with that predicted within the Transport Assessment.

4 Objectives

- 4.1** Government guidelines outlined in the NPPF states that a key tool to facilitate sustainable transport is in a FTP. A development that generates significant amounts of movement should be required to provide a FTP.
- 4.2** With consideration to current National, regional and local policies the main objectives of the TP will be as follows:
- change travel behaviour of residents;
 - achieve environmental improvements in proximity to the redevelopment site;
 - promote environmentally sustainable travel patterns through effective communication and marketing;
 - ensure that all residents are aware of the range of travel choices available to them;
 - minimise journeys to and from the site by car and;
 - maintain travel patterns and identify opportunities to encourage travel by sustainable modes.
- 4.3** Given the nature of the site's use, the primary objective of the TP will be to focus on travel by residents. Residents will make regular trips and this represents the best opportunity to influence travel patterns and meet the objectives of the Plan.

5 Targets

5.1 In line with guidance set out on the West Sussex County Council website, all Travel Plans should contain an appropriate set of SMART Targets (Specific, Measurable, Achievable, Realistic, Timebound). These will seek to reduce the level of single occupancy car trips across time, post occupation of the development.

5.2 At present, there is no survey base from which targets can be developed. The existing modal split is based on the method of Travel to Work dataset from the 2011 census, for the Horsham 012 output area. Table 3 sets out the relevant figures.

Table 3: Modal Split (Existing)

Mode	% of Total Trips
Car/Van Driver	50.1
Car/Van Passenger	3.2
Motorcycle/Scooter/Moped	0.4
Public Transport	2.8
Pedestrian	2.5
Cycle	0.4
Work mainly at or from home	39.7
Other	0.9

5.3 The percentage of Horsham residents, within the output area of the site driving either a car or van to work is high, however, it is highly unlikely that all of this number will be travelling to work during the peak hours.

5.4 The target for the FTP will be to reduce the number of single occupancy car trips by 10% over 5 years following full occupancy of the site. Albeit a more refined Target will be suggested and agreed with the LPA following results of the first travel survey.

5.5 Table 4 has been prepared to show demonstrate the corresponding increases in sustainable modes.

Table 4: Proposed Modal Split (Year 5)

Mode	% of Total Trips
Car/Van Driver	40.1
Car/Van Passenger	4.2
Motorcycle/Scooter/Moped	0.4
Public Transport	7.8
Pedestrian	4.5
Cycle	2.4
Work mainly at or from home	39.7
Other	0.9

Travel Surveys

- 5.6** Because the site is partially occupied with existing uses including Toat Café, Stanes Cottage, mobile homes, barns and a car wash, initial travel surveys could be conducted whilst more in-depth travel surveys will be carried after the first 50 dwellings have been occupied, 12 months later, and every two years thereafter.
- 5.7** These travel surveys will be carried out in accordance with the guidelines for monitoring travel plans developed by TRICS. They will take two different forms.
- 5.8** Firstly, there will be a questionnaire survey of all residents conducted over one week asking for mode of travel information for different journey-purpose trips such as journeys to work, shopping, accompanying children to school, etc. Such a survey shall aim to receive a minimum response rate of 35% and those undertaking the survey will be entered into a prize draw.
- 5.9** The second part of the travel survey will comprise physical traffic flow and occupancy counts at the entry and exit point to the development so as to establish vehicular trip rates at different times of the day and over the day as a whole. The physical survey will include manual counts of pedestrians, cyclists and public transport users in order to accurately assess modal share. This physical survey will be conducted on two days at the same time as the questionnaire survey.
- 5.10** By utilising a common methodology, changes in car usage over time can then be determined.

- 5.11 The reduction in reliance on the private car will be achieved via the Measures outlined in the following Section 6.

6 Measures

- 6.1 In order to meet the objectives and targets set out in this FTP, a range of measures are necessary, and these have been outlined in the following paragraphs.

Travel Plan Co-ordinator (TPC)

- 6.2 A fundamental, key, component of the Plan will be the appointment of a TPC (organised through the Site Management Company) who will liaise with a Residents Travel Group and the Local Authority to agree measures to encourage residents and staff to utilise sustainable forms of travel.

- 6.3 The responsibility of the TPC will include:

- overseeing the development and implementation of the Travel Plan in line with this FTP;
- provision and maintenance of public transport information;
- management of cycle parking at the development;
- designing and implementing effective marketing and awareness-raising campaigns to promote the Plan and utilise existing travel awareness campaigns such as 'walk to work week' and 'bike week';
- setting-up, co-ordinating and attending transport user groups;
- promoting the benefits of sustainable travel;
- surveying travel patterns and working on objectives and targets to reduce the reliance on the private car;
- negotiating with local taxi companies with the aim of securing travel discounts and a preferential service and advertising these to residents and staff;
- surveying travel patterns and working on objectives and targets to reduce reliance on the private car;
- co-ordinate the necessary data collection exercise required to monitor and develop the plan, and;
- liaise with residents and staff as well as the Local Authority.

Residents Travel Group

6.4 The Travel Plan Co-ordinator will be supported by a Residents Travel Group which will be formed through the Site Management Company. Invitations to this group will also be extended to the Highway Authority (WSCC) and the Local Planning Authority (LPA).

6.5 The Residents Travel Group will meet every 6 months during the first 3 years, and then annually for at least the following 7 years to coincide to when the developer would likely leave the site. Such a period will allow the Travel Plan to become well established. The Residents Travel Group will be continued by the Site Management Company following this initial period.

6.6 It is considered that with a development of this size, there is a high probability that there will be sufficient interest amongst future residents to join the Travel Group. In addition, with the Travel Group being organised through the Site Management Company, those residents who are members of the Travel Group will have an influence over the wider management of the site.

Information Packs

6.7 All residents will be issued with an information pack from which they can make informed decisions about the travel mode they select. The information packs will include details on all travel options available to them, as well as the services and amenities provided locally and will be supplied to each resident on first occupation. The provision of such information is essential in forming sustainable travel habits early before residents/staff settle into a habit of driving when a sustainable alternative may be more suitable.

6.8 The information packs will include:

- Information on the aims and objectives of the Travel Plan, for example the benefits to the environment of reduced car use and the health benefits of walking and cycling.
- Information on personalised travel planning services.
- Information on services and amenities provided locally.
- Information on the formation of a Residents' Travel Group to afford those residents, who are interested, an opportunity to discuss the TP and suggest alternative measures/schemes.

- Maps showing the pedestrian and cycle routes in proximity to the site, including cycle parking locations, and destinations of local facilities with routes and journey times by walking, cycling and public transport.
- Train and bus service information including late night travel advice to highlight the services available.
- Advice on measures to reduce the need to travel such as details of existing car sharing databases in the area, and details of Car Club and cycle hire schemes.

Home Working and Home Deliveries

6.9 Each dwelling will be provided with superfast broadband to facilitate working from home.

6.10 A secure drop-off box will be provided for each dwelling to allow home deliveries to be scheduled when the occupants are at work etc.

Electric Vehicles

6.11 Consideration will be given within the site layout to the installation of the infrastructure to permit electric vehicle charging in line with the Building Regulations.

Highway Works – Pedestrian/Cycle Links

6.12 As previously mentioned, the site is well located to take advantage of existing pedestrian facilities within Codmore Hill and Pulborough. However, where deemed necessary by the LPA, footpath/footway improvements can be made to cater for non-motorised road users.

6.13 To improve accessibility, improvements such as tactile paving can be installed at key crossings between the development sites and Codmore Hill, if deemed necessary and viable. The continuous footway from the site towards Codmore Hill can also look to be maintained to remove vegetation encroachment.

6.14 Pedestrian access will be achievable through crossing points located near the final site access as well as via a proposed footway on the western side of the A29/Stane Street which will join existing public right of ways to the north. Therefore non-motorised travel can be a viable option along quiet PRoWs.

- 6.15** An amount of cycle parking to accord with the Local Guidelines will be available on-site which will allow residents and visitors to access the site and securely store their bicycles. The potential to secure discounts from local cycle stores will be explored, whilst information relating to local cycle routes will be provided within the information packs and briefly within the Transport Assessment.

Bus Service

- 6.16** It is proposed by WSCC to provide improved bus service facilities to serve residents of the scheme. Bus stops located near to the site along the A29/Stane Street are proposed to be relocated closer towards the site access to avoid long walking distances for residents. These bus stops will be in accordance with LTN 1/24 Bus User Priority, ensuring the appropriate safe and accessible use of these facilities.

Car Club

- 6.17** In order to reduce the number of private car journeys generated by the site, the possibility of providing a car club has been explored.
- 6.18** To determine whether a development such as this would generate sufficient demand to warrant a car-share club, Enterprise have been approached and they have confirmed that the size of development proposed would allow a car club to be viable. Enterprise have prepared a Car Club Proposal, attached at [Appendix 7](#).
- 6.19** The Proposal provides the costs per car, with funding for 3 years, after which time Enterprise would expect the service to be self-funding.
- 6.20** It is envisaged that every dwelling unit will have their initial car club membership paid for by the developer and a certain amount of 'driving credit' will be included for each resident. This will allow each resident to experience the initial benefits of the car share scheme without incurring any costs. The club would also be available to existing residents living in the local area.

Newsletter

- 6.21** It will be the responsibility of the TPC once a Monitoring Report has been issued to the Council, to report on the results to staff and residents by means of a newsletter/email.

Car-sharing

- 6.22** The TPC will promote a car-sharing scheme for residents. The emails will provide literature promoting material and local lift-share databases such as www.liftshare.com, as well as matching people together on-site. Car-sharing may also prove beneficial at the beginning and end of the school term when shared trips may become more feasible.

Travel Plan Funding

- 6.23** Funding for the Travel Plan will be provided initially by the developer and the WSCC fees of £1500 initial evaluation fee plus annual monitoring fee of £3000 per annum for 5 years. Antonio Avenue Ltd. are aware of the potential time and cost implications of this work, and undertake to provide the necessary time and funding to ensure the nominated Travel Plan Co-ordinator can undertake the role to the best of their ability.
- 6.24** An indicative figure of circa £2,000 per annum covering an administration proportion of salary will be allocated to run the Travel Plan. This would total £10,000 over the 5 year period of the Plan.
- 6.25** This figure would cover the time required to run the Travel Plan, including regular updating of information, personal travel planning etc. The cost of cycle parking and car parking would be covered within the initial build costs. It is envisaged that one day a month will be provided for the TPC to undertake their duties.
- 6.26** Another on-going cost, over and above the day-to-day running of the scheme, is the annual monitoring report which would need to be submitted to the Authority.
- 6.27** To collect travel data on an annual basis, analyse and report on the results, the developer will be budgeting a further £1,000 per annum, totalling a further £5,000 over 5 years.
- 6.28** Whilst the actual costs will be properly realised once the Travel Plan has been up and running for a year, the developer will be budgeting an initial £15,000 to the Travel Plan for a five year period.

6.29

The following Actions, shown in Table 5, have been set with the aim of reducing single occupancy car trips and to encourage the use of more sustainable forms of transport.

Table 5: Actions

Action	By When	By Whom	Indicative Cost
Provide Travel Plan Co-ordinator	Three months before first occupation of the site	Developer	£15,000 over 5 year period
Provide travel information on website	On first occupation	Travel Plan Co-ordinator/ Developer	Included within TPC duties
Promotion of walking routes	On first occupation	Travel Plan Co-ordinator/ Developer	Included within TPC duties
Provision of cycling routes	On first occupation	Travel Plan Co-ordinator/ Developer	Included within TPC duties
Secure cycling discounts/vouchers	On first occupation	Travel Plan Coordinator	£3,500
Encourage use of public transport	On first occupation	Travel Plan Co-ordinator/ Developer	Included within TPC duties
Provision of new bus service facilities	Earlier of 50 occupations or 1 calendar year after first occupation	Developer	Circa £18,000 per bus stop
Provision of bus 'taster tickets'	On first occupation	Developer	£17,500
Conduct first travel survey of staff/visitors	Within first three months of opening	Travel Plan Co-ordinator	£1,000 per annum
Survey prize	Following completion of each travel survey	Travel Plan Co-ordinator	£25 for each survey.
Prepare revised TP with regards to data gathered from initial staff/visitor survey and agree target reduction over first 5 years. Submitted for approval by WSCC	Within three months of development being occupied	Travel Plan Co-ordinator	£1,000 per annum
Conduct further monitoring surveys to track progress against agreed target	Once every three years	Travel Plan Co-ordinator	£1-2,000 per annum

7 Ongoing Management

- 7.1** The ongoing management of the TP will be conducted by the TPC appointed by the developer, to ensure that the measures outlined within the FTP are implemented and that suitable monitoring of targets is undertaken.
- 7.2** The TPC will be appointed prior to first occupation, in order to ensure someone is on-site during the early stages of development. The details of the TPC will be provided by the Local Planning Authority (LPA) prior to first occupation and details of any changes in personnel will be forwarded as necessary.
- 7.3** The TPC will liaise directly with the Residents Association regarding the on-going management of the Plan.

8 Monitoring

- 8.1** In order to ensure the measures outlined in this TP are achieving the set targets, monitoring will need to take place at regular intervals. Regular monitoring surveys should be undertaken to determine whether the targets are being achieved.
- 8.2** Within three months of the development being occupied, and subsequent the Full Travel Plan will be prepared and submitted to WSCC for approval.
- 8.3** To determine the initial travel characteristics of the site, a travel questionnaire will be submitted alongside the Travel Information Pack. The surveys will be undertaken at intervals of every other year after occupation, and this programme of surveys will continue until five years after full occupation of the final phase of development. A sample travel questionnaire has been attached at [Appendix 8](#).
- 8.4** The results of the surveys shall be forwarded to the relevant Authorities within 3 months of the being received, with the TPC being available to meet with the Authority to discuss the findings, if required. The information submitted will take the form of a 'Monitoring Report' and will summarise the results of the survey and determine the current modal split. This will then be compared with the targets to determine whether the Travel Plan measure are having the desired effect. Should this not be the case, promotional measures will be increased as necessary.

APPENDICES

APPENDIX 1

Illustrative Site Masterplan



- 01 Green Corridor
- 02 Cycle/Footpath
- 03 Locally Equipped Area for Play (LEAP)
- 04 SUDS Feature/Pond
- 05 Mountain Bike Technical Skills Area
- 06 Natural Greenspace
- 07 Swale for Water Management
- 08 Existing Ditch for Water Management
- 09 Meadow with Mown Paths
- 10 Native Hedgerow
- 11 Vehicle/Bike Parking Area
- 12 Pharmacy
- 13 Shop/Cafe
- 14 Pavilion
- 15 Roundabout and Site Access

- Existing Trees
- Proposed Trees

Housing Mix		
Houses	Flats	TOTAL
1 Bed x 7	1 Bed x 12	19 units
2 Bed x 18	2 Bed x 27	45 units
3 Bed x 24		24 units
4 Bed x 5		5 units
54 units	39 units	93 units
35% Affordable Housing Evenly Distributed Across Site		

Proposed Site Plan
Scale 1:500



MCA

MICHAEL
CONOLEY
ARCHITECTS | ASSOCIATES

PROJECT:
Toat Cafe, Stanes Cottage and Stanes Farm
Stane Street, Pulborough, West Sussex RH20 1DN

DATE:
02.26

JOB NUMBER:
1726

DRAWING TITLE:
Proposed Site Plan

SCALE:
1:500

PAPER SIZE:
A0

DRAWING NUMBER:
1726/P-01

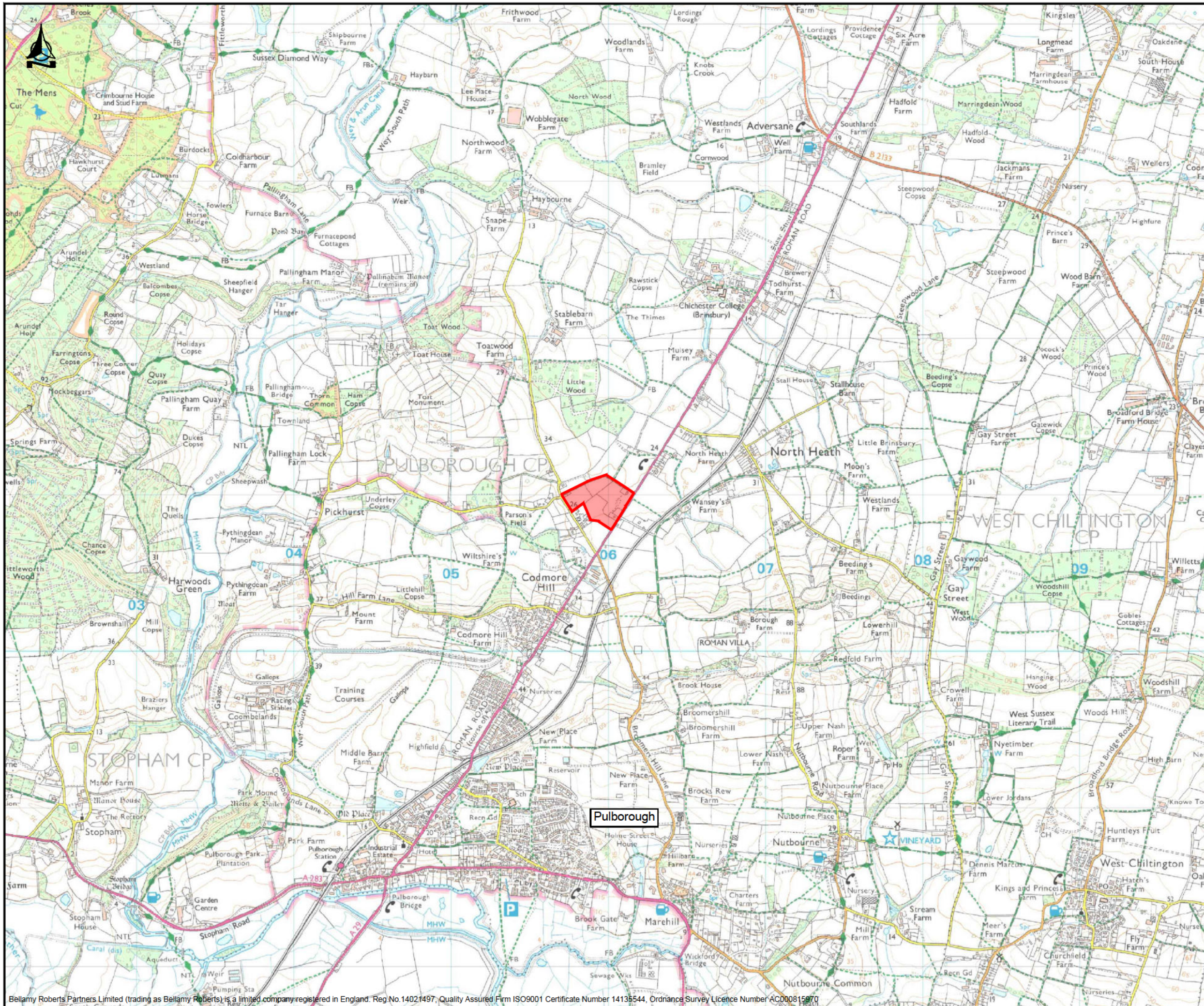
Alley House, Millers Court, South Street, Totton, G17 7GG

www.michaelconoley.co.uk

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APPENDIX 2

Site Location Plan (6301-301 Rev A)



Notes

 Site

A	Updated site boundary	LT	10/02/25	IR
REVISION	AMENDMENT	DRN	DATE	CHK
 Bellamy Roberts Clover House Western Lane Odiham Hampshire, RG29 1TU Tel: 01256 703355 Email: info@bellamyroberts.co.uk				
CLIENT George Macari				
PROJECT Toat Cafe, Stanes Cottage & Stanes Farm				
TITLE Site Location Plan				
DRAWN BY MB		DESIGN BY -		CHK BY IR
DATE 10/06/25		DRAWING No. 6301 / 301		REV No. A
SCALE NTS @ A3				

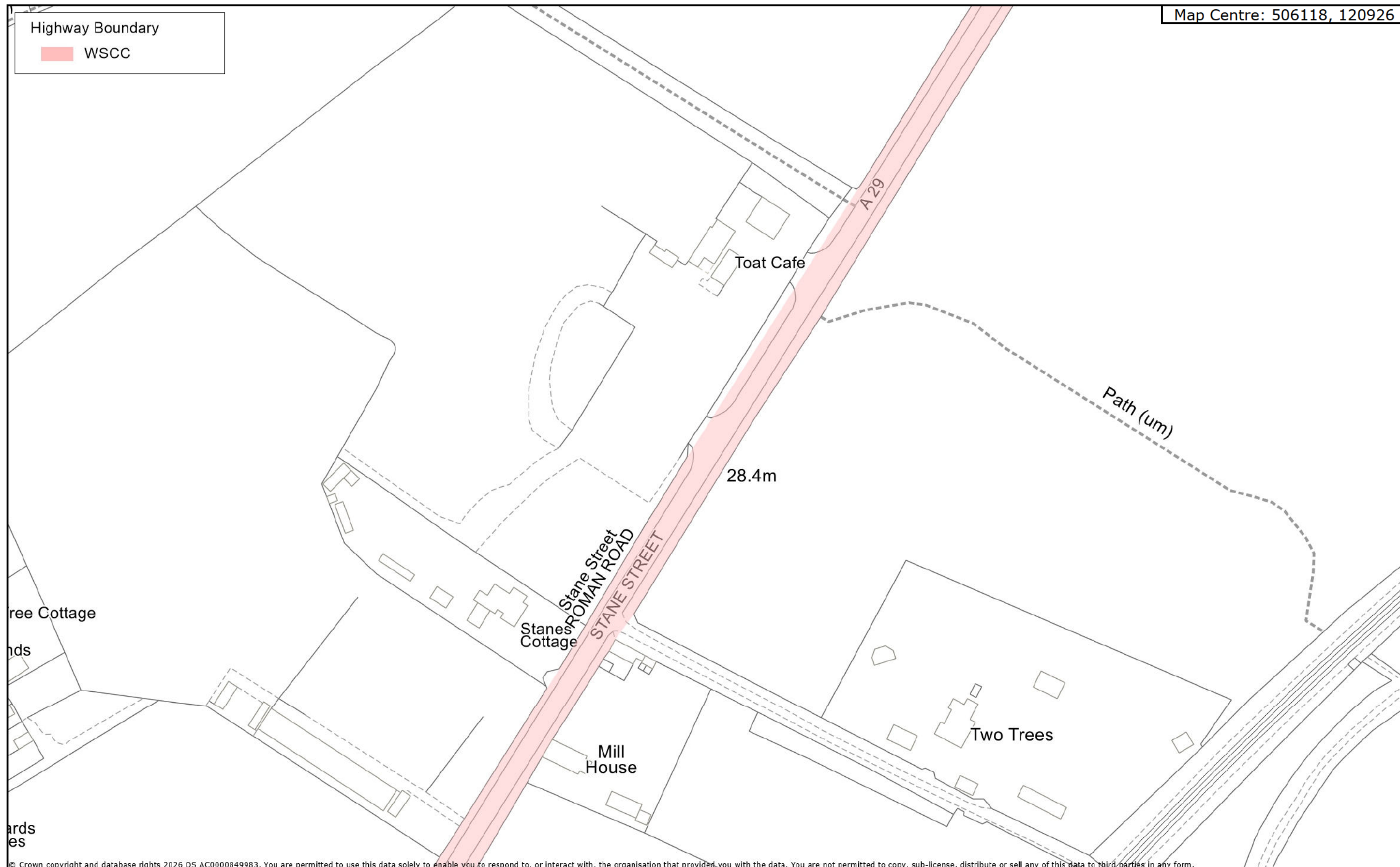
APPENDIX 3

Adopted Highway Boundary

Highway Boundary

WSCC

Map Centre: 506118, 120926



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12 February 2026
Nicola Elliott

Planning Services

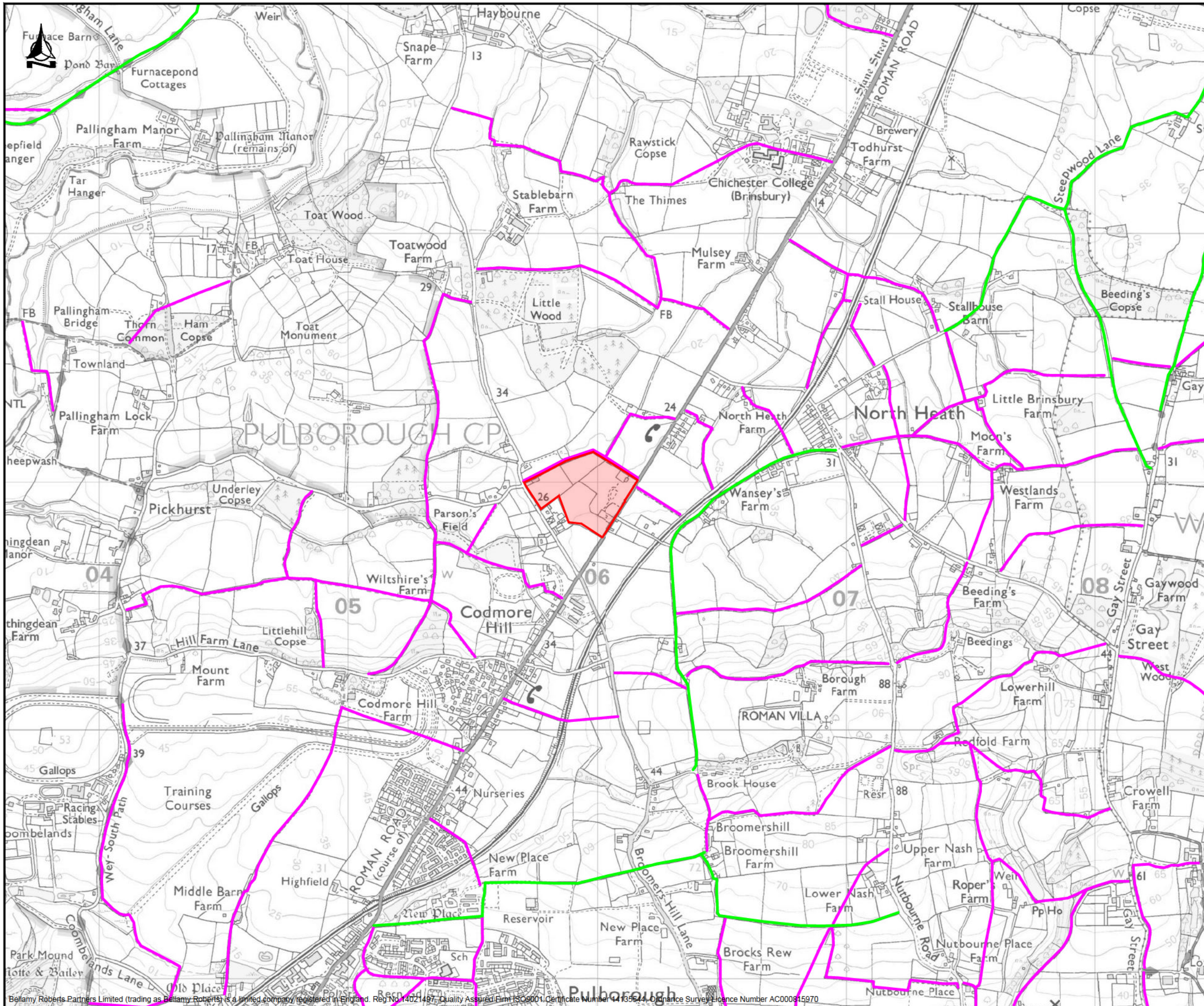
Information about the status of a highway, and in some circumstances the extent of the highway, may be taken from a number of sources held by the County Council. Unless taken from a legal agreement the information should be regarded as guidance only.



1:1250

APPENDIX 4

Public Rights of Way (PRoWs) (6301-305 Rev A)



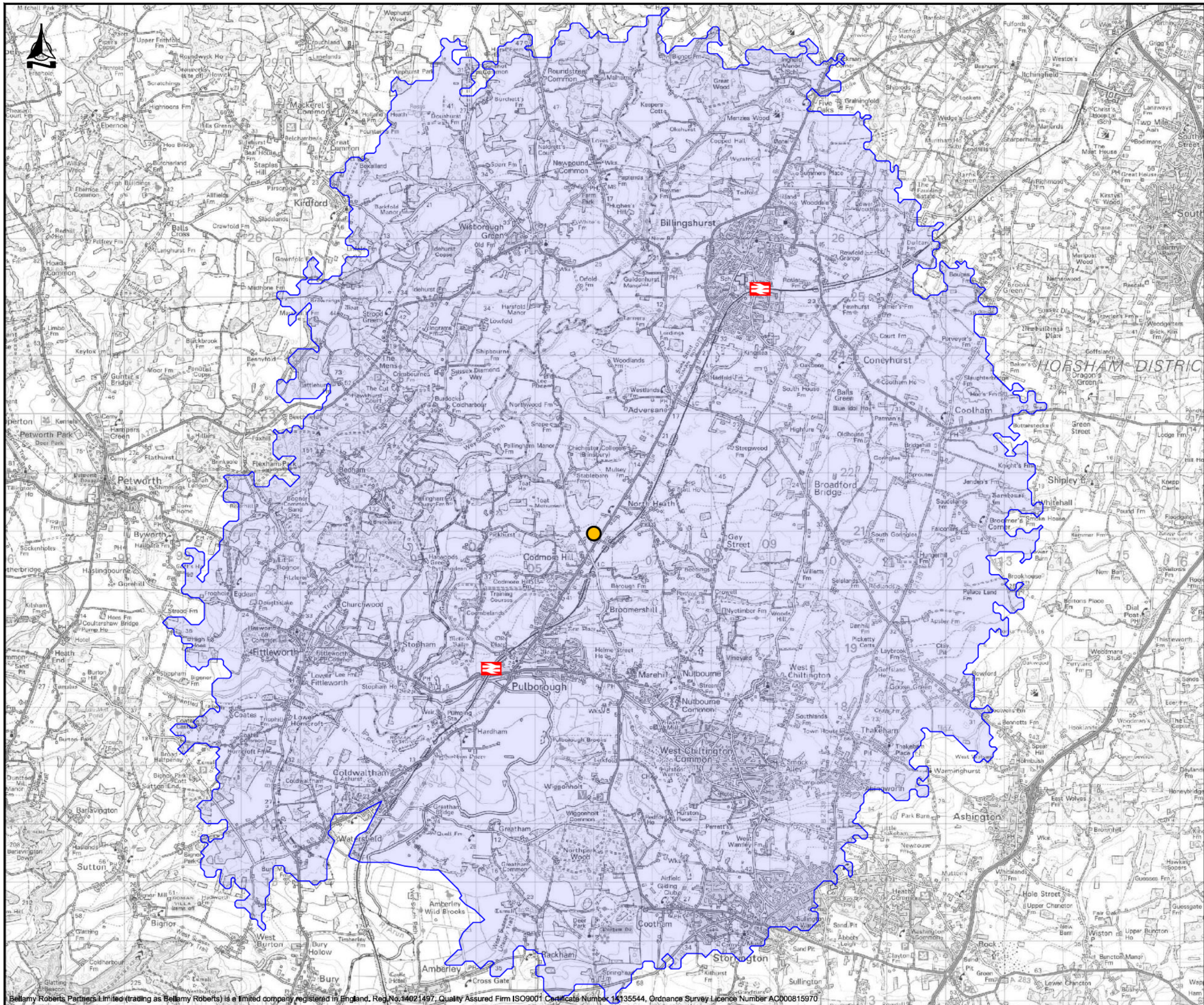
Notes

- Site
- Footpath
- Bridleway

A	Updated site boundary	LT	10/02/25	1B	
REVISION		AMENDMENT	DRN	DATE	CHK
 Bellamy Roberts Clover House Western Lane Odiham Hampshire, RG29 1TU Tel: 01256 703355 Email: info@bellamyroberts.co.uk					
CLIENT George Macari					
PROJECT Toat Cafe, Stanes Cottage & Stanes Farm					
TITLE Public Rights of Way					
DRAWN BY MB		DESIGN BY -		CHK BY IR	
DATE 10/06/25		DRAWING No. 6301 / 305		REV No. A	
SCALE NTS @ A3					

APPENDIX 4

Cycle Isochrone (6301-303)



Notes

- Site
- Cycle Isochrone
- 8km
- Facilities
- Train Station



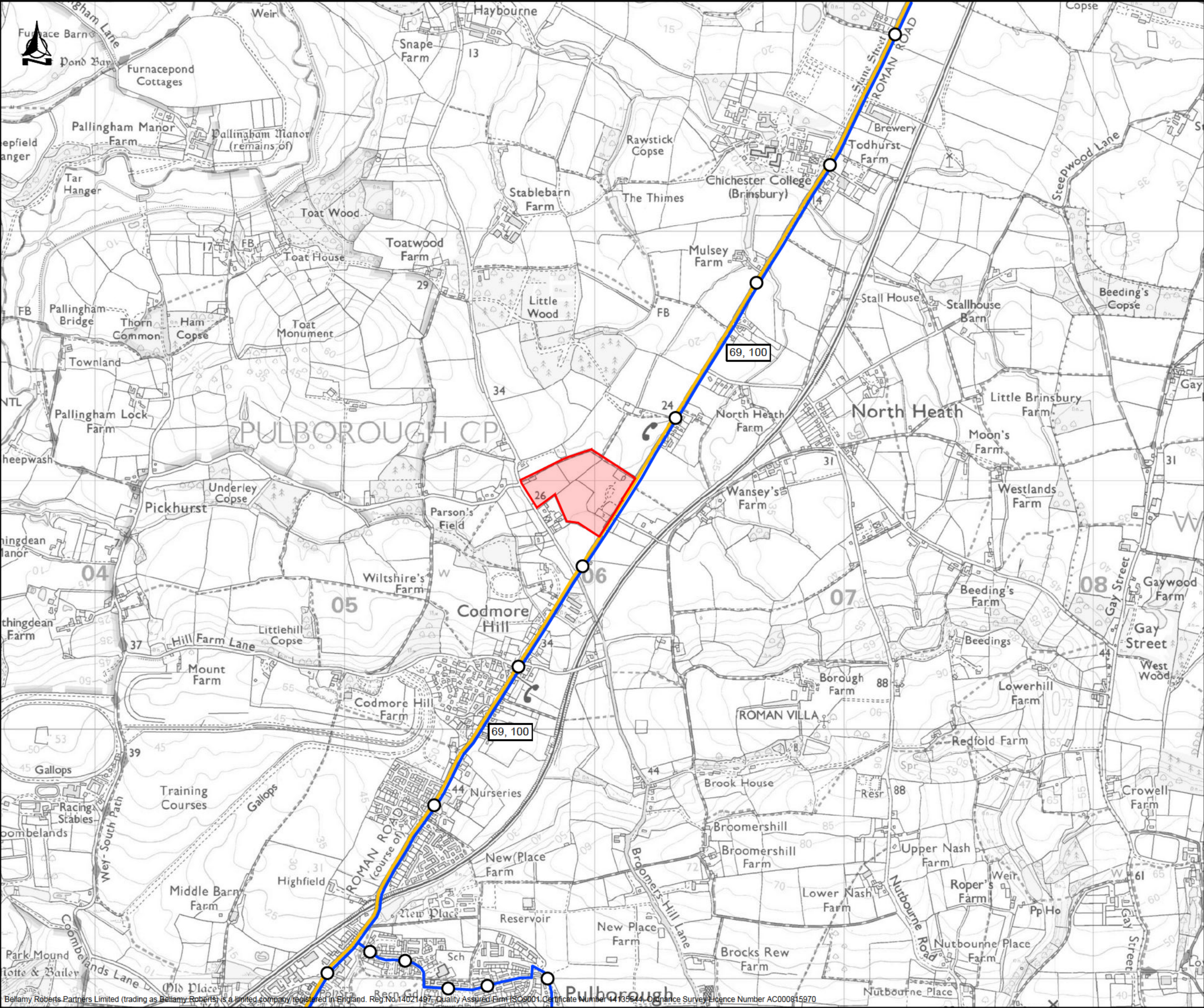
Bellamy Roberts
Clover House
Western Lane
Odiham
Hampshire, RG29 1TU
Tel: 01256 703355
Email: info@bellamyroberts.co.uk

CLIENT	George Macari		
PROJECT	Toat Cafe, Stanes Cottage & Stanes Farm		
TITLE	Cycle Isochrone		

DRAWN BY	MB	DESIGN BY	-	CHK BY	IR
DATE	10/06/25	DRAWING NO.	6301 / 303		
SCALE	NTS @ A3				REV NO.

APPENDIX 6

Existing Bus Services (6301-304 Rev A)



Notes

- Site
- Bus Stop
- Bus Routes
 - 69
 - 100

A	Updated site boundary	LT	10/02/25	IR
REVISION	AMENDMENT	DRN	DATE	CHK
 Bellamy Roberts Clover House Western Lane Odiham Hampshire, RG29 1TU Tel: 01256 703355 Email: info@bellamyroberts.co.uk				
CLIENT George Macari				
PROJECT Toat Cafe, Stanes Cottage & Stanes Farm				
TITLE Bus Routes				
DRAWN BY MB		DESIGN BY -		CHK BY IR
DATE 10/06/25		DRAWING NO. 6301 / 304		REV NO. A
SCALE NTS @ A3				

Burgess Hill - Henfield - Steyning - Storrington - Pulborough Pulborough - Billingshurst - Slinfold - Horsham

100

Mondays to Fridays (except Public Holidays)

Burgess Hill , Church Road	0641	0741	0911	1011	1111	1211	1311	1426	1526	1626	1726	1806	
Burgess Hill, London Road	▼	▼	0914	1014	1114	1214	1314	1429	1529	▼	▼	▼	
Burgess Hill, Victoria Way	0644	0744	▼	▼	▼	▼	▼	▼	▼	1629	1729	1809	
Burgess Hill, Tesco	0646	0746	0916	1016	1116	1216	1316	1431	1531	1631	1731	1811	
Burgess Hill, York Road	0648	0748	0918	1018	1118	1218	1318	1433	1533	1633	1733	1813	
Burgess Hill, The Triangle	0650	0750	0920	1020	1120	1220	1320	1435	1535	1635	1735	1815	
Hickstead Services	0653	0753	0923	1023	1123	1223	1323	1438	1538	1638	1738	1818	
Sayers Common, School	0655	0755	0925	1025	1125	1225	1325	1440	1540	1640	1740	1820	
Albourne, Henfield Road	0657	0757	0927	1027	1127	1227	1327	1442	1542	1642	1742	1822	
Muddleswood	0700	0800	0930	1030	1130	1230	1330	1445	1545	1645	1745	1825	
Woodmancote, Village Hall	0704	0804	0934	1034	1134	1234	1334	1449	1549	1649	1749	1829	
Henfield, High Street	0708	0808	0938	1038	1138	1238	1338	1453	1553	1653	1753	1833	
Henfield, Wantley Hill	0712	0812	0942	1042	1142	1242	1342	1457	1557	1657	1757	1837	
Henfield, High Street	0714	0814	0944	1044	1144	1244	1344	1459	1559	1659	1759	1839	
Small Dole, Post Office	0719	0819	0949	1049	1149	1249	1349	1504	1604	1704	1804	1843	
Upper Beeding, Rising Sun	0723	0823	0953	1053	1153	1253	1353	1508	1608	1708	1808	1847	
Bramber, Castle Hotel	0726	0826	0955	1055	1155	1255	1355	1511	1611	1711	1811	1850	
Steyning, Clock Tower	0730	0830	1000	1100	1200	1300	1400	1515	1615	1715	1815	1854	
Steyning, Leisure Centre	0733	0833	1003	1103	1203	1303	1403	1518C	1618	1718	1818	1856	
Bunton, Crossroads	0737	0837	1007	1107	1207	1307	1407	1522D	1622	1722	1822	1900	
Washington, Rec. Ground	0700	0742	0842	1012	1112	1212	1312	1412	1527D	1627	1727	1827	1904
Storrington, Bus Stand	0707	0750	0850	1020	1120	1220	1320	1420	1535D	1635	1735	1835	
Cootham, Village Hall	0712	0755	0855	1025	1125	1225	1325	1425	1540D	1640	1739R		
Pulborough Brooks RSPB	0715	0758	0858	1028	1128	1228	1328	1428	1543D	1643	1741R		
Pulborough , Station (arr)	0720	0803	0903	1033	1133	1233	1333	1433	1548D	1648	1746R		
Pulborough , Station (dep)	0722	0808	0908	1038	1138	1238	1338	1438	1551	1651			
Pulborough, Spinney North	0727	0813	0913	1043	1143	1243	1343	1443	1556	1656			
Brinsbury Campus, entrance	0732	0819	0919	1049	1149	1249	1349	1449	1602	1702			
Adversane, Blacksmiths Arms	0734	0821	0921	1051	1151	1251	1351	1451	1604	1704			
Billingshurst, Parbrook	0737	0824	0924	1054	1154	1254	1354	1454	1607	1707			
Billingshurst, Station	0741	0828	0928	1058	1158	1258	1358	1458	1611	1711			
Billingshurst, Forge Way	0744	0831	0931	1101	1201	1301	1401	1501	1614	1714			
Billingshurst, Jengers Mead	0747	0834	0934	1104	1204	1304	1404	1504	1617	1717			
Five Oaks, Roundabout	0751	0838	0938	1108	1208	1308	1408	1508	1621	1721			
Slinfold, Post Office	0757	0844	0944	1114	1214	1314	1414	1514	1627	1727			
Broadbridge Hth, Shelley Arms	0803	0850	0950	1120	1220	1320	1420	1520	1632	1732			
Needles Est, Hills Farm Lane	0809	0856	0956	1126	1226	1326	1426	1526	1638	1738			
Horsham , Bus Stn (arr)	0816	0903	1003	1133	1233	1333	1433	1533	1645	1745			
Horsham , Bus Stn (dep)	0820	0905	1005	1138	1238	1338	1438	1538	1650	1750			
Horsham, Carfax	0823	0907R	1007R	1140	1240	1340	1440	1540	1652	1752			
Horsham, Station	0826	0909R	1009R	1143	1243	1343	1443	1543	1657	1757			
Horsham , Hospital	0827	0910R	1010R	1144	1244	1344	1444	1544	1659	1759			

A A

Additional journeys operate schooldays only from Pulborough Station to Brinsbury Campus at 0900 & 0905

A - Service continues back to Horsham Bus Station

C - Picks up in the school coach park on schooldays and then operates 3 minutes later

R - Serves this point at request of passengers already onboard

D - Operates 3 minutes later on schooldays

100

			Sch	H												
Horsham, Bus Station			0716	0725	0820	0938	1038	1138	1238	1338	1438	1538	1650	1750		
Horsham, Carfax			0718	0727	0823	0940	1040	1140	1240	1340	1440	1540	1652	1752		
Horsham, Station			0721	0730	0826	0943	1043	1143	1243	1343	1443	1543	1657	1757		
Horsham, Hospital			0723	0731	0827	0944	1044	1144	1244	1344	1444	1544	1659	1759		
Needles Est. Hills Farm Lane			▼	▼	0834	0951	1051	1151	1251	1351	1451	1551	1706	1806		
Broadbridge Hth, Shelley Arms			0731	0739	0839	0955	1055	1155	1255	1355	1455	1555	1711	1811		
Slinfold, Post Office			0737	0744	0844	1000	1100	1200	1300	1400	1500	1600	1717	1817		
Five Oaks, Roundabout			0741	0748	0848	1005	1105	1205	1305	1405	1505	1605	1723	1823		
Billingshurst, High St			0746	0752	0852	1010	1110	1210	1310	1410	1510	1610	1729	1829		
Billingshurst, Forge Way			0748	0754	0854	1013	1113	1213	1313	1413	1513	1613	1732	1832		
Billingshurst, Station			0750	0756	0856	1015	1115	1215	1315	1415	1515E	1615	1734	1834		
Billingshurst, Parbrook			0753	0759	0859	1018	1118	1218	1318	1418	1518	1618	1737	1837		
Adversane, Blacksmiths Arms			0757	0802	0902	1022	1122	1222	1322	1422	1522	1622	1740	1840		
Brinsbury Campus, entrance			0758	0803	0903	1023	1123	1223	1323	1423	1523	1623	1741	1841		
Pulborough, Spinney North			▼	▼	0910	1030	1130	1230	1330	1430	1530	1630	1746	1846		
Pulborough, Station (arr)			0805	0810	0915	1035	1135	1235	1335	1435	1535	1635	1750	1850		
Pulborough, Station (dep)			0806	0811	0920	1040	1140	1240	1340	1440	1540	1640	1750	1850		
Pulborough Brooks RSPB			0811	0815	0924	1044	1144	1244	1344	1444	1544	1644	1754	1854		
Cootham, Village Hall			0814	0818	0927	1047	1147	1247	1347	1447	1547	1647	1757	1857		
Storrington, Bus Stand			0821	0823	0932	1052	1152	1252	1352	1507a	1552	1652	1802	1902		
Washington, Rec. Ground			0632	0727	0830	0832	0941	1101	1201	1301	1401	1516	1601	1701	1810	1910
Bunton, Crossroads			0635	0730	0833	0835	0944	1104	1204	1304	1404	1519	1604	1704	1813	
Steyning, Leisure Centre			0639	0734	0837	0839	0948	1108	1208	1308	1408	1523	1608	1708	1817	
Steyning, Clock Tower			0642	0737	0842	0842	0951	1111	1211	1311	1411	1526	1611	1711	1820	
Bramber, Castle Hotel			0646	0741	0846	0846	0955	1115	1215	1315	1415	1530	1615	1715	1824	
Upper Beeding, Rising Sun			0649	0744	0849	0849	0958	1118	1218	1318	1418	1533	1618	1718	1827	
Small Dole, Post Office			0654	0749	0854	0854	1002	1122	1222	1322	1422	1537	1622	1722	1831	
Henfield, High Street			0658	0753	0858	0858	1007	1127	1227	1327	1427	1542	1627	1727	1836	
Henfield, Wantley Hill			0702	0757	0902	0902	1011	1131	1231	1331	1431	1546	1631	1731	1840	
Henfield, High Street			0704	0759	0904	0904	1013	1133	1233	1333	1433	1548	1633	1733	1842	
Woodmancote, Village Hall			0707	0802	0907	0907	1016	1136	1236	1336	1436	1551	1636	1736	1845	
Muddleswood																



Compasstravel
your local bus company

Burgess Hill , Church Road	0741	0911	1011	1111	1211	1311	1426	1526	1626	1726	1806
Burgess Hill, London Road	0744	0914	1014	1114	1214	1314	1429	1529	1629	1729	1809
Burgess Hill, Tesco	0746	0916	1016	1116	1216	1316	1431	1531	1631	1731	1811
Burgess Hill, York Road	0748	0918	1018	1118	1218	1318	1433	1533	1633	1733	1813
Burgess Hill, The Triangle	0750	0920	1020	1120	1220	1320	1435	1535	1635	1735	1815
Hickstead Services	0753	0923	1023	1123	1223	1323	1438	1538	1638	1738	1818
Sayers Common, School	0755	0925	1025	1125	1225	1325	1440	1540	1640	1740	1820
Albourne, Henfield Road	0757	0927	1027	1127	1227	1327	1442	1542	1642	1742	1822
Muddleswood	0800	0930	1030	1130	1230	1330	1445	1545	1645	1745	1825
Woodmancote, Village Hall	0804	0934	1034	1134	1234	1334	1449	1549	1649	1749	1829
Henfield, High Street	0808	0938	1038	1138	1238	1338	1453	1553	1653	1753	1833
Henfield, Wantley Hill	0812	0942	1042	1142	1242	1342	1457	1557	1657	1757	1837
Henfield, High Street	0814	0944	1044	1144	1244	1344	1459	1559	1659	1759	1839
Small Dole, Post Office	0819	0949	1049	1149	1249	1349	1504	1604	1704	1804	1843
Upper Beeding, Rising Sun	0823	0953	1053	1153	1253	1353	1508	1608	1708	1808	1847
Bramber, Castle Hotel	0826	0955	1055	1155	1255	1355	1511	1611	1711	1811	1850
Steyning, Clock Tower	0830	1000	1100	1200	1300	1400	1515	1615	1715	1815	1854
Steyning, Leisure Centre	0833	1003	1103	1203	1303	1403	1518	1618	1718	1818	1856
Buncton, Crossroads	0837	1007	1107	1207	1307	1407	1522	1622	1722	1822	1900
Washington, Rec. Ground	0700	0742	0842	1012	1112	1212	1312	1412	1527	1627	1727
Storrington, Bus Stand	0707	0750	0850	1020	1120	1220	1320	1420	1535	1635	1735
Cootham, Village Hall	0712	0755	0855	1025	1125	1225	1325	1425	1540	1640	1740
Pulborough Brooks RSPB	0715	0758	0858	1028	1128	1228	1328	1428	1543	1643	1743
Pulborough , Station (arr)	0720	0803	0903	1033	1133	1233	1333	1433	1548	1648	1748
Pulborough , Station (dep)	0722	0808	0908	1038	1138	1238	1338	1438	1551	1651	
Pulborough, Spinney North	0727	0813	0913	1043	1143	1243	1343	1443	1556	1656	
Brinsbury Campus, entrance	0732	0819	0919	1049	1149	1249	1349	1449	1602	1702	
Adversane, Blacksmiths Arms	0734	0821	0921	1051	1151	1251	1351	1451	1604	1704	
Billingshurst, Parbrook	0737	0824	0924	1054	1154	1254	1354	1454	1607	1707	
Billingshurst, Station	0741	0828	0928	1058	1158	1258	1358	1458	1611	1711	
Billingshurst, Forge Way	0744	0831	0931	1101	1201	1301	1401	1501	1614	1714	
Billingshurst, Jengers Mead	0747	0834	0934	1104	1204	1304	1404	1504	1617	1717	
Five Oaks, Roundabout	0751	0838	0938	1108	1208	1308	1408	1508	1621	1721	
Slinfold, Post Office	0757	0844	0944	1114	1214	1314	1414	1514	1627	1727	
Broadbridge Hth, Shelley Arms	0803	0850	0950	1120	1220	1320	1420	1520	1632	1732	
Needles Est, Hills Farm Lane	0809	0856	0956	1126	1226	1326	1426	1526	1638	1738	
Horsham , Bus Stn (arr)	0816	0903	1003	1133	1233	1333	1433	1533	1645	1745	
Horsham , Bus Stn (dep)	0820	0905	1005	1138	1238	1338	1438	1538	1650	1750	
Horsham, Carfax	0823	0907R	1007R	1140	1240	1340	1440	1540	1652	1752	
Horsham, Station	0826	0909R	1009R	1143	1243	1343	1443	1543	1655	1755	
Horsham , Hospital	0827	0910R	1010R	1144	1244	1344	1444	1544	1656	1756	

A A

A - Service continues back to Horsham Bus Station

R - Serves this point if requested by passengers already on the bus

Saturdays

Horsham, Bus Station	0820	0938	1038	1138	1238	1338	1438	1538	1650	1750		
Horsham, Carfax	0823	0940	1040	1140	1240	1340	1440	1540	1652	1752		
Horsham, Station	0826	0943	1043	1143	1243	1343	1443	1543	1655	1755		
Horsham, Hospital	0827	0944	1044	1144	1244	1344	1444	1544	1656	1756		
Needles Est. Hills Farm Lane	0834	0951	1051	1151	1251	1351	1451	1551	1703	1803		
Broadbridge Hth, Shelley Arms	0839	0955	1055	1155	1255	1355	1455	1555	1707	1807		
Slinfold, Post Office	0844	1000	1100	1200	1300	1400	1500	1600	1712	1812		
Five Oaks, Roundabout	0848	1005	1105	1205	1305	1405	1505	1605	1718	1818		
Billingshurst, High St	0852	1010	1110	1210	1310	1410	1510	1610	1724	1824		
Billingshurst, Forge Way	0854	1013	1113	1213	1313	1413	1513	1613	1727	1827		
Billingshurst, Station	0856	1015	1115	1215	1315	1415	1515	1615	1729	1829		
Billingshurst, Parbrook	0859	1018	1118	1218	1318	1418	1518	1618	1732	1832		
Adversane, Blacksmiths Arms	0902	1022	1122	1222	1322	1422	1522	1622	1735	1835		
Brinsbury Campus, entrance	0903	1023	1123	1223	1323	1423	1523	1623	1736	1836		
Pulborough, Spinney North	0910	1030	1130	1230	1330	1430	1530	1630	1741	1841		
Pulborough, Station (arr)	0915	1035	1135	1235	1335	1435	1535	1635	1745	1845		
Pulborough, Station (dep)	0811	0920	1040	1140	1240	1340	1440	1540	1640	1745	1845	
Pulborough Brooks RSPB	0815	0924	1044	1144	1244	1344	1444	1544	1644	1749	1849	
Cootham, Village Hall	0818	0927	1047	1147	1247	1347	1447	1547	1647	1752	1852	
Storrington, Bus Stand	0823	0932	1052	1152	1252	1352	1452	1552	1652	1757	1857	
Washington, Rec. Ground	0732	0832	0941	1101	1201	1301	1401	1501	1601	1701	1805	1905
Buncton, Crossroads	0735	0835	0944	1104	1204	1304	1404	1504	1604	1704	1808	
Steyning, Leisure Centre	0739	0839	0948	1108	1208	1308	1408	1508	1608	1708	1812	
Steyning, Clock Tower	0742	0842	0951	1111	1211	1311	1411	1511	1611	1711	1815	
Bramber, Castle Hotel	0746	0846	0955	1115	1215	1315	1415	1515	1615	1715	1819	
Upper Beeding, Rising Sun	0749	0849	0958	1118	1218	1318	1418	1518	1618	1718	1822	
Small Dole, Post Office	0754	0854	1002	1122	1222	1322	1422	1522	1622	1722	1826	
Henfield, High Street	0758	0858	1007	1127	1227	1327	1427	1527	1627	1727	1831	
Henfield, Wantley Hill	0802	0902	1011	1131	1231	1331	1431	1531	1631	1731	1835	
Henfield, High Street	0804	0904	1013	1133	1233	1333	1433	1533	1633	1733	1837	
Woodmancote, Village Hall	0807	0907	1016	1136	1236	1336	1436	1536	1636	1736	1840	
Muddleswood	0811	0911	1020	1140	1240	1340	1440	1540	1640	1740	1844	
Albourne, Traffic Lights	0814	0914	1023	1143	1243	1343	1443	1543	1643	1743	1847	
Sayers Common, School	0816	0916	1025	1145	1245	1345	1445	1545	1645	1745	1849	
Hickstead, opp Shell Garage	0818	0918	1027	1147	1247	1347	1447	1547	1647	1747	1851	
Burgess Hill, The Triangle	0821	0921	1030	1150	1250	1350	1450	1550	1650	1750	1854	
Burgess Hill, York Road	0823	0923	1032	1152	1252	1352	1452	1552	1652	1752	1856	
Burgess Hill, Tesco	0825	0925	1034	1154	1254	1354	1454	1554	1654	1754	1858	
Burgess Hill, London Road	0828	0928	1037	1157	1257	1357	1457	1557	1657	1757	1901	
Burgess Hill, Station Road	0831	0931	1040	1200	1300	1400	1500	1600	1700	1800	1904	
Burgess Hill, Church Road	0832	0932	1041	1201	1301	1401	1501	1601	1701	1801	1905	

64: Loxwood - Wisborough Green - Billingshurst - Barns Green - Horsham

69: Alfold - Loxwood - Wisborough Green - Billingshurst - Pulborough - Worthing

64

69

Operates only on days shown

	TuF 69	MTh 64
Alfold Crossways	0915*	
Alfold, Crown Inn	0917*	
Loxwood, Spy Lane	▼	1038
Loxwood, Post Office	0921*	1040
Ifold, Stores	0924*	1044
Plaistow, Church	0928*	1049
Mackerells Common	0933	1053
Kirdford, Memorial	0936	1056
Wisborough Green, Three Crowns	0942	1102
Billingshurst, Village Hall	0948	
Billingshurst, Kings Arms	▼	1109
Coolham, Crossroads	▼	1115
Brooks Green	▼	1118
Barns Green, The Hordens	▼	1122
Barns Green, Recreation Ground	▼	1124
Christ's Hospital, Bluecoat Pond	▼	1130
Horsham, Bus Station	▼	1138
Horsham, Carfax	▼	1140
Adversane, Blacksmiths Arms	0954	
Pulborough, Sainsburys A29	0959	
Pulborough, Swan Corner	1002	
Hardham, Church	1004	
Coldwaltham, A29, Brookview	1007	
Watersfield Village	1008	
Bury, Squire & Horse	1012	
Bury, Coombe Crescent	1013	
Houghton, George & Dragon	1016	
Arundel, High Street, Norfolk Arms	1023	
Poling Corner	1028	
Patching Village	1034	
Clapham Common	1037	
Offington Corner	1044	
Broadwater Church	1047	
Worthing, High Street, Waitrose	1050	
Worthing , Marine Parade, M&S	1053	

	MTh 64	TuF 69
Worthing , Marine Parade, M&S		1320
Worthing, High Street, Waitrose		1324
Broadwater Church		1329
Offington Corner		1332
Clapham Common		1336R
Patching Village		1339R
Poling Corner		1342
Arundel, Riverbank		1346
Houghton, George & Dragon		1354R
Bury, Coombe Crescent		1356R
Bury, Squire & Horse		1358
Watersfield Village		1402
Coldwaltham, A29, Brookview		1406
Hardham, Church		1408
Pulborough, Swan Corner		1410
Pulborough, Sainsburys A29		1413
Adversane, Blacksmiths Arms		1417
Horsham, Bus Station	1325	▼
Horsham, Carfax	1327	▼
Christ's Hospital, Bluecoat Pond	1337	▼
Barns Green, Recreation Ground	1341	▼
Barns Green, The Hordens	1343	▼
Brooks Green	1346	▼
Coolham, Crossroads	1350	▼
Billingshurst, Kings Arms	1355	▼
Billingshurst, Jengers Mead	▼	1423
Wisborough Green, Three Crowns	1400	1429
Kirdford, Memorial	1406	1434R
Mackerells Common	1408	1437R
Plaistow, Church	1412	1441R
Ifold, Stores	1416	1445R
Loxwood, Post Office	1419	1435#
Loxwood, Spy Lane	1421	▼
Alfold, Crown Inn		1439#
Alfold Crossways		1441#

MTh - Operates Mondays & Thursdays only

TuF - Operates Tuesdays & Fridays only

* - Surrey and West Sussex concessionary passes accepted on this journey from Alfold

R - Serves this point only if required by passengers already on the bus

- These stops may be served up to 14 minutes later

APPENDIX 7

Enterprise Car Club Proposal



Car Club proposal for Toat Café, Stane St, Pulborough, RH20 1DN.

February 2026



Toat Cafe Car Club - Introduction

Who are we?

Enterprise Car Club is an hourly, self-service car rental company, available to members 24/7/365. Vehicles can be picked up in and around a city or region and booked in advance or at the last minute. Located in over 180 UK cities and communities our 100,000+ members have access to over 2,500 cars and vans.

Enterprise Mobility is the parent company of Enterprise Car Club. A car club is a natural extension of the local car-rental service that Enterprise Rent-A-Car has pioneered in the UK over the last 20 years.



Why Enterprise Car Club?

Enterprise Car Club will be able to provide new communities with a wider variety of vehicles backed by the Enterprise Rent-A-Car neighbourhood network and award-winning customer service.

Enterprise Car Club already hosts over 200 vehicles at developments across the UK. These range from City Centre residential developments in London and major regional cities (e.g., Manchester, Leeds, Bristol, Edinburgh, Glasgow, and Newcastle), to mixed use developments, business parks and non-city centre locations on the fringes of cities or outside major conurbations.

What role does shared mobility play in developments?

The mobility decisions and behaviour of residents of new developments/communities (business or private) are influenced by their mobility needs in and around their new location, but also across the region and country. A good range of mobility solutions in one and not the other risks travel behaviours remaining focussed on vehicle ownership and far lower adoption of more sustainable and multi-modal options.

Enterprise has an already established and rapidly expanding national car club and car rental network providing shared mobility from Inverness to the Isle of Wight, Northern Ireland to East Anglia. Large urban centres are covered but towns and smaller communities are also now served by Enterprise Car Club and Enterprise Rent-A-Car. By the time this new development starts to be occupied mobility solutions from Enterprise will be available across the UK integrated physically and digitally alongside other sustainable modes such as public transport, active travel, and shared mobility options. Enterprise Car Club already has vehicles within 500 metres of 181 UK train station. These stations represent 34% of UK national rail journeys.

How does Enterprise provide an alternative to car ownership?

Enterprise Car Club is integrated with Enterprise Rent-A-Car as a brand, business, and proposition for residents of the development. This means that personal members of Enterprise Car Club will receive a discount with Enterprise Rent-A-Car and can access all its services in the immediate area around the development and across the UK. Together this integrated approach provides the most powerful alternative to car ownership for individuals and businesses.

Enterprise in the area around Toat Café, Stane St, Pulborough, RH20 1DN.

Enterprise Car Club does not have a presence in the local area (see first map). Discussions are ongoing to expand this in partnerships with councils, train operators and developers. This car club presence is supported by a strong branch presence (see second map below) and Enterprise also has “[month or more](#)” and commercial vehicles options in the region via [Enterprise Flex-E-Rent](#).

Combined, these options make Enterprise the best possible mobility partner for the Toat Cafe community whether residents need a car for a few hours, days or months.

enterprise CarClub LOG IN MENU REGISTER BUSINESS & PUBLIC SECTOR

Map Satellite Gloucester Cheltenham Oxford Luton Colchester Clacton-on-Sea Southend-on-Sea Margate Ramsgate Canterbury Dover Folkestone Calais Dunkirk Ypres Bethune Berck Boulogne-sur-Mer Dunkirk Ypres Bethune Berck Boulogne-sur-Mer Dunkirk Ypres Bethune Berck

● In Network ● Out of Network

1 Horsham
62 Park Street
Horsham, ENG RH12 1BX
Hours and location details **Select**

2 Worthing
175-177 Tarring Rd
Worthing, ENG BN11 4HL
Hours and location details **Select**

3 Haslemere
Sturt Road Unit 3
Haslemere, ENG GU27 3RX
Hours and location details **Select**

4 London Gatwick Airport
Gatwick Airport South Terminal
Lower Forecourt Road
Crawley, ENG GU14 0AP
Hours and location details **Select**

Search as I move the map

1 2 3 4

The National Car Club

Toat Cafe residents will also have access via their Car Club membership to over 2,500 vehicles across the UK.



The map below shows the current Enterprise Car Club network which is expanding rapidly. Residents who join Enterprise Car Club can use any of these vehicles and if bookings are cancelled more than 5 hours in advance there are no charges. Enterprise locates car club vehicles with public transport in mind enabling members to travel in combination with public transport and only driving for the smallest possible portion of the journey. One example of this is Enterprise Car Club's presence along the LNER network connecting York to Darlington, Durham, Newcastle, Berwick-upon-Tweed, and Edinburgh to the north and Wakefield, Doncaster, Newark, Peterborough, and London Kings Cross to the south.



Car Club Proposal for Toat Café, Stane St, Pulborough, RH20 1DN.

Given the scale of the development (100 dwellings) we advise the following:

Proposal	Proposal Details
Minimum Car Club	Up to 2 vehicles, on a 3-Year Rolling Contract. Starting with 1, second to be added based on demand levels of 40% utilisation.
Vehicles provided	Petrol/hybrid/EV - EV's can be supplied provided correct charging infrastructure with minimum 7kw charging/RFID card/fob access in place. Zero vehicle maintenance and cleaning responsibilities.
Costs	£36,000 ex VAT for Non-EV or £45,000 ex VAT for an EV.
Additional vehicles	Can be provided when commercially viable to do so at no additional cost. Enterprise and the client will develop a utilisation model which will trigger additional vehicles in response to demand. This model will consider utilisation levels above 40% and the distribution of demand across the week and working week. If you wish for a larger car club fleet on site when the above model does not deem it commercially viable, additional vehicles can be provided at £12,000 ex VAT for non-EV or £15,000 ex VAT for EV.
Incentive for site only residents	3 year's free membership of Enterprise Car Club and £50 drive time credit.
Offer qualification	Will be provided to multiple residents at the same address and throughout the contracted period.
Additional benefits	All residents joining would also be able to get a discount with Enterprise Rent-A-Car. The combination of car club and car rental is very attractive to people as an alternative to car ownership. This would be promoted via a leaflet customised to the offer (see below example), via digital/social media marketing and events. Car Club members holding both a corporate and personal membership can link their accounts, so they can have a single sign on to the car club booking system.
Corporate membership	Any Businesses located at the development site will be provided with free Enterprise Car Club membership for themselves and their employees.
Promotion	Attendance at sales and promotional events
Data	Creation of reports and statistics for the developer and council.

One Enterprise and Future Mobility

Car Club usage can be supported and supplemented day traditional car rental (typically for longer journeys) via a local branch and the free “We’ll pick you up service” or a delivery service to the business park. One-way hires are available via the traditional Enterprise Rent-A-Car network.

Enterprise has developed “Enterprise Travel Direct” ETD to assist businesses wishing employees to have access to both car club and daily rental mobility options alongside the use of employee’s own cars for business mobility (grey fleet). ETD allows businesses to load the parameters of their travel policy/hierarchy into the system to manage and direct their employees to the travel option most suitable to their needs in terms of cost, carbon savings etc.

Globally, Enterprise is at the forefront of new mobility solutions and over \$2 billion has been invested in a variety of businesses and technologies that will be critical in solving many of the current and future mobility challenges.

Everything we do, we do with our Standard of Care. We promise to put you first, with exceptional customer service and vehicles that are maintained to our high-quality standards. We’re continuously innovating to help move the world forward—including new ways to go the extra mile for you, so you can get on the road with confidence, no matter where life takes you. To make this promise a reality, our service is guided by our Standard of Care. See below for more details.



No-Touch Transactions

We want your rental process to be as intuitive and easy as possible. So, we’re increasing our efforts to provide no-touch digital tools that provide less contact without sacrificing service.



Exceptional Customer Service

Great customer service starts with listening. We take the time to understand your needs, so we can offer the best solution. This attention to our customers is what has made us a global leader in mobility. Customers come to us—and stay with us—because we always strive to deliver an exceptional digital experience.



Vehicle Maintenance & Safety

Nothing is more important than the safety of our customers. We follow or exceed manufacturer guidelines for tire replacement and oil changes to help ensure your experience is safe and uninterrupted.



Visual Inspection of Every Vehicle

As part of our Standard of Care, we provide members with guidance and tools to perform a visual inspection before each trip. This extra step includes documentation of the vehicle condition before each rental, offering you peace of mind so you can be focused on the road ahead.



Member Compliance with Car Club Code

Car Club requires members to be community-minded as they make use of our shared vehicles in line with the [Car Club Code](#).

Example Marketing Collateral

A range of comms can be shared with developers once onboarded. Including print/digital flyers (example below), emails, social posts & intranet copy.

**Ready,
set,
drive**

It's easy to get on the road with Enterprise Car Club.

- A vehicle right here in Langley Gate
- 1,300+ roadside vehicles across the UK
- Book and unlock vehicles with your phone
- 24/7/365 access
- Rates include fuel, damage protection and breakdown cover

Sign up with your exclusive offer overleaf!

**enterprise
CarClub**

**Your four walls come
with four wheels**

Join now
with this exclusive
offer for Langley Gate
residents

Free
Membership worth **£120**
Driving credit worth **£50***

 Sign up at EnterpriseCarClub.co.uk/ECC10

Langley Gate | **enterprise
CarClub**

*Offer valid until 30/06/2024. Valid for xxxxxx residents only. First year's annual plan membership for new members only included for free and renews at standard annual rate of £50 annually on membership approval date. £50 driving credit applied once membership application is approved. Driving credits expire after 90 days and can only be applied to time and not for mileage or other fees. For full Car Club terms and conditions please visit www.EnterpriseCarClub.co.uk/tc1. ©2024 Enterprise Car Club.

APPENDIX 8

Sample Travel Questionnaire

RESIDENTIAL TRAVEL SURVEY

Introduction

As part of the monitoring process for the Residential Travel Plan, we are currently conducting a travel survey. We would therefore be grateful if one member of your household could complete this brief survey which will help us to better understand your travel patterns, needs and how we may be able to assist with your travel requirements.

A Residents Travel Group is in operation where you can discuss the Travel Plan and suggest alternative measures and schemes in order to meet the targets of the Plan. If you would like to join the Residents Travel Group, please get in touch with the Travel Plan Coordinator, details below:

TPC Contact Details

All residents who complete this survey will be entered into a prize draw. Please provide your name and address in the space below to be included within the draw.

The survey will take approximately 5 minutes to complete and all responses will be treated confidentially.

Name:

Address:

Q1:	Did you find the transport information provided in the Welcome Pack easy to understand?	✓
	Yes	
	No	
	Did not receive Welcome Pack	

Q2:	Does your household have access to...	✓
	1 car?	
	2 or more cars?	
	N/A	
	Bicycle	
	Motorbike/Moped	

Example Residential Travel Survey

Q3:	In a typical week how do you normally travel to the following and how often do you make this journey?			
	Journey to	Postcode of Workplace	How	How often per month
	Work			
	University			
	Grocery Shopping			
	Other Shopping			
	Leisure (Gym/Pool/Cinema)			
	Health (GP/Hospital)			
	Other (Please State)			

How:

Car on your own (C)

Car share (CS)

Public Transport (P)

Walk (W)

Cycle (C)

Other (O)

Q4:	If you drive to work, where do you normally park?	✓
	Free parking at work	
	Paid parking at work	
	Free on-street parking	
	On-street paid parking	
	Park and Ride	
	Other	

Q5:	If you drive to work how many passengers do you carry (excluding yourself)?

Q6:	Which of the following changes would most encourage you to cycle for journeys in the local area? (If you already cycle, which would you most like to see?)	✓
	Safer, better lit cycle paths	
	Improve cycle paths on the journey to town centre/rail station	
	Improve cycle parking at this development	
	Arrangements to buy a bicycle at discount	
	Improved crossing facilities	
	Improved cycle parking at local facilities – where?	
	None of the above	
Other (please specify)		

Example Residential Travel Survey

Q7:	Which of the following changes would most encourage you to walk for journeys in the local area? (If you already walk, which would you most like to see?)	✓
	Cleaner, better maintained footways	
	Better street lighting	
	More improved pedestrian crossing points	
	None	
	Other (please specify)	

Q8:	Which of the following changes would most encourage you to car share? (If you already car share, which would you most like to see?)	✓
	More help finding car share partners who have similar work patterns	
	More information regarding car sharing i.e. benefits and cost savings	
	None	
	Other (please specify)	

Q9:	Did you know this development operated a Travel Plan?	✓
	Yes	
	No	

Q10:	If Yes, how did you find out about the Travel Plan?	✓
	During the sales process	
	Word of mouth	
	Development publication/newsletter/notice board/website	
	Personalised travel planning process	
	Other (please specify)	

Q11:	Would you like to receive more information regarding the Travel Plan?	✓
	Yes	
	No	

Comments

Should you have any other comments on any issues relating to the Travel Plan, please provide them in the space below:



HIGHWAY, TRANSPORTATION AND
INFRASTRUCTURE CONSULTANTS

Experience and expertise working together