

Method Statement: Fitted Joinery – Park Farm

Project Element: Fitted Joinery to Various Rooms

Location: Park Farm, Henfield

Prepared for: Listed Building Consent Application

Prepared by: The Martin Sewell Building Company

1. Objective

To install bespoke fitted joinery to designated rooms in a manner that preserves the integrity of historic fabric, avoids direct fixing to historic timbers, and allows for reversibility where historic features may be concealed.

2. Preliminary Works

- Review approved plans and elevations showing proposed joinery.
- Identify and record all areas of historic timber, panelling, or features in proximity to proposed installations.
- Confirm all final joinery layouts with the Conservation Officer where required.
- Ensure appropriate environmental conditions are maintained for joinery installation (dry, well-ventilated, stable humidity).

3. Joinery Fabrication

- All fitted joinery will be manufactured off-site by skilled joiners.
- Finishes (painted, stained, or waxed) to be agreed with the client and Conservation Officer.
- Units will be pre-assembled and finished prior to delivery, minimising on-site disruption.
- Any panels likely to conceal historic features (e.g. panelling, timbers) will have removable backs or access panels included in the design for inspection.

4. Installation

- No joinery elements will be fixed directly to historic timber frames, floors, walls, or ceilings.
- Fixings will be made into modern or non-original surfaces only, or via friction-fit systems where practical.

- Joinery will be self-supporting or fixed using secondary timber blocks or pattresses, avoiding damage to listed fabric.
- Protective barriers (e.g. felt or silicone tape) may be used between joinery and historic fabric to prevent abrasion.
- All works to be clean and dust-managed, with protective sheeting in place over vulnerable surfaces.

5. Reversibility and Inspection

- Where any fitted unit encloses or obscures a historic feature, the design will include a demountable back or removable panel.
- These panels will be secured with screw fixings or other methods that allow easy removal without damage.
- All concealed spaces will be documented and left accessible to future inspection.

6. Finishing and Making Good

- Ensure a high-quality decorative finish to all joinery elements.
- All edges and visible joins to be neat, uniform, and sympathetic to surrounding interiors.
- Any minor damage or disturbance to adjacent areas to be made good using traditional materials.
- Rooms will be cleaned and vacuumed upon completion and all protective coverings removed.

7. Conservation Notes

- No elements of joinery will be affixed to historic timbers, beams, or original finishes.
- All designs will be fully reversible where required, particularly where features are obscured.
- Historic fabric will be protected and remain visible wherever possible.
- The principle of minimal intervention will be observed throughout installation.
- Any discovery of unexpected historic features will be recorded and reported to the Conservation Officer before proceeding.
- All works are to be clearly distinguishable as new additions but in keeping with the building's character.

8. Waste Management

- All waste joinery offcuts and packaging will be removed from site and disposed of responsibly.

- No waste will be left on site or stored in proximity to sensitive surfaces.
- Any surplus joinery components will be retained and stored off-site where salvageable.