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Horsham District Council

Springfield House

Springfield Road

Horsham

West Sussex

RH12 2RG

Planning Portal Reference: DC/26/1432

Date:19 November 2026

Dear Sir/Madam,

Applicant	Mr Mark Whaley, Making It Out
Site	Buncton Manor Farm, Steyning Road, Wiston, BN44 3DD
Proposal	Discharge of condition 2 (vehicle parking), condition 3 (refuse & recycling facilities) and condition 4 (cycle parking), relating to previously approved application DC/26/1432, for the change of use from barn / cattle shed to light industrial workshops with repairs to timber frame and plinth, alterations to roof form and external materials, re-instatement of doors, reinstatement and refurbishment of windows and door openings and new roof lights. Erection of new storage building. Provision of parking.

Please find enclosed an application for the discharge of conditions 2 (vehicle parking), 3 (refuse & recycling facilities) and 4 (cycle parking), relating to application DC/26/1432 which was approved by the Council on the 12 November 2026.

Condition 2 (Vehicle Parking)

Within 3 months of the date of permission hereby granted, a plan showing the layout of the provision of car parking spaces for vehicles shall be submitted to and approved in writing by the Local Planning Authority. The approved details shall be made available within one month of approval and thereafter shall be retained for use at all times.

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The drawings submitted with the planning application showed twelve parking spaces serving the development. It was noted during the consideration of the planning application WSCC Highways confirmed that they were satisfied with the proposed parking provision associated with the change of use application. The Officer's Delegated Report also confirmed that there was sufficient vehicular parking provision for the use on the site.

The submitted discharge of condition plan shows the twelve vehicle parking space in the same layout as previously submitted with the application. The proposed vehicle parking would provide adequate parking provision for the workshop uses that is in line with WSCC Highways parking standards. The parking spaces shall be made available within one month of the Council's approval of these details.

Condition 3 (Refuse & Recycling Provision)

Within 3 months of date of permission hereby granted, details for the provision for the storage of refuse and recycling facilities should be submitted to and approved in writing by the Local Planning Authority. The approved details shall be made available within one month of approval and thereafter be retained for use at all times.

The discharge of condition plan shows the storage of refuse and recycling bins in the existing single storey lean-to located on the northern elevation of the main barn. This would provide adequate refuse and recycling storage to serve the workshops. This provision shall be made available within one month of the Council's approval of these details.

Condition 4 (Cycle Storage)

Within 3 months of the date of permission hereby granted, details of secure and covered cycle parking facilities for the occupants of, and visitors to, the development shall be submitted to and approved in writing by the Local Planning Authority. The approved details shall be made available within one month of approval and thereafter be retained for use at all times.

The drawings submitted with the planning application showed cycle storage located in the existing single storey lean-to located on the northern elevation of the main barn. It was noted during the consideration of the planning application that both Horsham District Council and WSCC Highways raised no concerns regarding the location of the cycle storage associated with the change of use application.

The submitted discharge of condition plan shows the cycle storage in the same location as previously submitted within the application. This would provide secure and undercover cycle storage for users of the workshops. This cycle storage provision shall be made available within one month of the Council's approval of these details.

Should you require any further information in relation to this matter then please contact me.

Kind regards,

Rebecca Tier MRTPI

Principal Planner – Manorwood