



Horsham District Council

Application to determine if prior approval is required for a proposed: Change of Use of Buildings on Agricultural Units and former Agricultural Buildings to Dwellinghouses (Class C3), which may include extension of the building and/or building operations reasonably necessary for the conversion

The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

513787

Northing (y)

118102

Description

Applicant Details

Name/Company

Title

Mr & Mrs

First name

Surname

Leogue

Company Name

Address

Address line 1

c/o Agent

Address line 2

Batcheller Monkhouse

Address line 3

Stratton House, 57 Lower Street

Town/City

Pulborough

County

West Sussex

Country

United Kingdom

Postcode

RH20 2AZ

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Applicant Contact Details

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

***** REDACTED *****

Fax number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

Miss

First name

Clare

Surname

Bartlett

Company Name

Batcheller Monkhouse

Address

Address line 1

Stratton House

Address line 2

57 Lower Street

Address line 3

Town/City

Pulborough

County

West Sussex

Country

Postcode

RH20 2AZ

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Permitted development rights are subject to conditions set by legislation to ensure that only appropriate proposals are eligible. The need to apply to the Local Planning Authority to see if prior approval is required is one such condition.

Is the site currently part of an established agricultural unit?

- ☒ Yes
☐ No

Was the site part of an established agricultural unit on 24 July 2023?

- ☒ Yes
☐ No

Has any work under the permitted development rights for the erection, extension or alteration of a building reasonably necessary for the purposes of agriculture been carried out on the agricultural unit during the 10 year period before development begins?

- ☐ Yes
☒ No

Will the external dimensions of the resulting building(s) extend beyond the existing building(s) at any point, other than:

- as a result of any permitted extension to the building under this permitted development right; or
- by more than 0.2 metres as a result of any permitted building work or other operations under this permitted development right.

- ☐ Yes
☒ No

Will any proposed extension:

- be more than 1 storey;
- be sited anywhere other than the rear of existing building;
- extend beyond the rear wall of existing building by more than 4 metres;
- extend beyond side or principal elevations of the existing building;
- create eaves higher than the height of the current building's eaves;
- be higher than the highest part of the roof of the existing building, or exceed 4 metres in height;
- be on land that is not already covered by a hard surface, with that hard surface having existed on or before 24th July 2023 or, where the hard surface was provided after 24th July 2023, has been in place for at least 10 years before development begins.

- ☐ Yes
☒ No / No extension proposed

Does the new building have suitable access to a public highway?

- ☒ Yes
☐ No

Is the existing building (including any permitted building work or other operations, but excluding any proposed extension), capable of complying with the nationally described space standard?

- ☒ Yes
☐ No

NOTE: Please note: Any new dwellinghouse will only be eligible for permitted development rights if it has a gross internal floor area of at least 37 square metres, and complies with the [nationally described space standard](#).

Is any part of the land, site or building:

- in a conservation area;
- in an area of outstanding natural beauty;
- in an area specified by the Secretary of State for the purposes of enhancement and protection of the natural beauty and amenity of the countryside;
- in the Broads;
- in a National Park;
- in a World Heritage Site;
- in a site of special scientific interest;
- in a safety hazard area;
- in a military explosives storage area;
- a scheduled monument (or the site contains one);
- a listed building (or within the curtilage of a listed building)

- ☐ Yes
☒ No

Agricultural tenants

To be eligible for this permitted development right, all parties to any agricultural tenancy agreements that are currently in place, or that have been terminated in the year before development is proposed to begin, need to provide consent.

This is to help ensure that agricultural tenants are not displaced to allow a change of use to be carried out.

Is the site currently occupied under any agricultural tenancy agreements?

- ☐ Yes
☒ No

Have any agricultural tenancy agreements been terminated in the year before development is proposed to begin for the purpose of carrying out the proposed change of use?

- ☐ Yes
☒ No

Dwellinghouses and floor space

To be eligible for this permitted development right, the number and size of dwellinghouses developed has to be within the limits set by legislation. This includes any dwellinghouses that were previously developed under this permitted development right.

- No more than a total of 10 dwellinghouses can be developed;
- The floorspace of any single dwellinghouse developed cannot exceed 150 square metres;
- The cumulative floor space of all the dwellinghouses developed cannot exceed 1,000 square metres.

What will be the net increase in dwellinghouses?

2

NOTE: This figure should be the number of dwellinghouses proposed by the development that is additional to the number of dwellinghouses on the site immediately prior to the development.

Would the floorspace of any of the proposed dwellinghouses exceed 150 square metres?

- ☐ Yes
☒ No

Previous development

How many dwellinghouses have previously been created under this permitted development right on this established/former agricultural unit?

0

Cumulative floor space

What would be the total combined floor space (previously and in this proposal) changed to Dwellinghouses under this permitted development right on this established/former agricultural unit?

293

Square metres

Description of Proposed Works, Impacts and Risks

Please describe the proposed development, including the siting and location of the building(s)

Conversion of agricultural building to form two dwellings with the following associated operational development:

- Installation of doors and windows;
- Replacement and upgrading of external cladding materials;
- Replacement of the roof covering;
- Installation of insulation and internal partition walls; and
- Installation of drainage and utility services.

In addition, the neighbouring lamb shed and roof attachment will be removed.

Please provide details on the provision of adequate natural light in all habitable rooms of the dwellinghouses

All rooms are provided with at least one window.

Will the building(s) be extended as part of the proposed development

- ☐ Yes
☒ No

Are any associated building works or other operations required to make this change?

Note that such works are restricted to those listed below that are reasonably necessary to convert the building(s) for use as a dwellinghouse:

- the installation or replacement of windows, doors, roofs, or exterior walls;
- the installation or replacement of water, drainage, electricity, gas or other services;
- partial demolition to the extent reasonably necessary to carry out the works listed above.

- ☒ Yes
☐ No

If yes, please provide details of the design and external appearance of the building(s) in regard to these building works or other operations:

Black coated corrugated metal sheet cladding to walls with a low level brickwork plinth
Dark coloured coated metal standing seam roof and rainwater goods
PPC black aluminium double glazed windows and doors

Please provide details of any transport and highways impacts and how these will be mitigated:

Space for the parking of vehicles is available to the east of the building on an existing area of hardstanding. This has direct access to Hooklands Lane.

There is space within plots for the siting of secure cycle stores for each dwelling.

Please provide details of any noise impacts and how these will be mitigated:

The proposed residential use is not anticipated to give rise to any significant noise. There are also no sources of noise nearby which could cause a nuisance to future occupiers.

Please provide details of any contamination risks and how these will be mitigated:

The existing building has an asbestos roof which will need to be disposed of by an appropriately qualified person. The LPA is requested to impose the standard condition requiring further investigation to ensure all possible sources of contamination are investigated.

Please provide details of any flooding risks and how these will be mitigated.

A flood risk assessment should accompany the application where the site:

- is in Flood Zones 2 or 3; or
- is in an area with critical drainage problems (such areas will have been notified to the Local Planning Authority by the Environment Agency).

[Check if your site location is in Flood Zone 2 or 3 online.](#)

Check with your Local Planning Authority to see if your site is in an area with critical drainage problems.

The site lies entirely within flood zone 1 and is not within an area with critical drainage problems.

Declaration

I/We hereby apply for Prior Approval: Change of use - agricultural (or former agricultural) buildings to dwellinghouses as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Clare Bartlett

Date

03/06/2026