



Horsham District Council

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Tanglin

Address Line 1

Harborough Hill

Address Line 2

Address Line 3

West Sussex

Town/city

West Chiltington

Postcode

RH20 2PW

Description of site location must be completed if postcode is not known:

Easting (x)

507764

Northing (y)

117620

Description

Applicant Details

Name/Company

Title

Mrs

First name

Louise

Surname

Brandreth

Company Name

Address

Address line 1

Tanglin Harborough Hill

Address line 2

Address line 3

Town/City

West Chilmington

County

West Sussex

Country

Postcode

RH20 2PW

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Applicant Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- ☒ Yes
- ☐ No

If Yes, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions)

The works comprise substantial internal alterations alongside the conversion of the existing attached garage into habitable space, the conversion of the loft room into a bedroom, and the installation of solar panels on the existing pitched roof.

Does the proposal consist of, or include, a change of use of the land or building(s)?

- ☐ Yes
- ☒ No

Has the proposal been started?

- ☒ Yes
- ☐ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

The property is a domestic dwelling and is not located within a conservation area. There is no proposed change of use of the property.

The works to install solar panels and to bring the existing loft room into use as a bedroom are understood to fall within the scope of permitted development rights afforded under the Town and Country Planning Act. The proposed works to convert the integrated garage into habitable space are also believed to constitute permitted development.

None of the works proposed or commenced increase the building’s footprint, and all are understood, by virtue of their nature and scale, to fall within the limits of permitted development.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Select the use class that relates to the existing or last use.

C3 - Dwellinghouses

Information about the proposed use(s)

Select the use class that relates to the proposed use.

C3 - Dwellinghouses

Is the proposed operation or use

- ☒ Permanent
☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

The works are understood to fall within the scope of permitted development rights as the property is a domestic dwelling, is not located within a conservation area, and no change of use is proposed. The installation of solar panels, the occupation of the existing loft room as a bedroom, and the conversion of the integrated garage into habitable space all fall within the categories of development ordinarily permitted under the Town and Country Planning (General Permitted Development) (England) Order, provided the works do not increase the building's footprint and remain within the relevant dimensional and design limits. On this basis, the proposals are considered to be permitted development.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Interest in the Land

Please state the applicant's interest in the land

- ☒ Owner
☐ Lessee
☐ Occupier
☐ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Robert Flanagan

Date

10/05/2026