



DELEGATED APPLICATIONS - ASSESSMENT SHEET

APPLICATION NO./ADDRESS:

DISC/26/0088

The Chapel Holiday Let, Old House Manor Estate, Cowfold Road, Coolham, West Sussex, RH13 8QL

DESCRIPTION:

Application for Approval of Details Reserved by Conditions 2, 3 and 5 to approved application DC/25/1279

RELEVANT PLANNING HISTORY:

DC/25/1279

Conversion of a chapel to be used as a self-contained holiday let (Retrospective).

Application Permitted on 18.11.2025

PLANNING ASSESSMENT

Planning Application DC/25/1279 was granted consent on 18.11.2025. This permission was for the following:

Conversion of a chapel to be used as a self-contained holiday let (Retrospective).

Consent is sought to discharge the details reserved by conditions 2,3, and 5.

Condition 2:

Regulatory Condition: *Within 3 months of the date of the permission hereby granted, details of the car parking spaces to serve the development shall be submitted to and approved in writing by the Local Planning Authority. The parking spaces as approved shall be constructed with 1 month of the date of the decision, in accordance with the approved plans and details. These spaces shall thereafter be retained at all times for their designated purpose.*

Reason: *To provide car-parking space for the use and in accordance with Policy 40 of the Horsham District Planning Framework (2015).*

The application is accompanied by a site plan (NJA020/C/02 Rev. P2) demonstrating two car parking spaces to serve this development. The LHA are satisfied with the details provided in regard to Condition 2.

Condition 3:

Regulatory Condition: *Within 3 months of the date of the permission hereby granted, details of secure and covered cycle parking facilities for the occupants of, and visitors to, the development shall be submitted to and approved in writing by the Local Planning Authority. The cycle parking facilities as approved shall be constructed with 1 month of the date of the decision, in accordance with the approved plans and details. The provision for cycle parking shall thereafter be retained for use at all times.*

Reason: To ensure that there is adequate provision for the parking of cycles in accordance with Policy 40 of the Horsham District Planning Framework (2015).

The application is accompanied by a site plan (NJA020/C/02 Rev. P2) demonstrating a secure bicycle store to serve the development. The LHA are satisfied with the details provided in regard to Condition 3.

Condition 5:

Regulatory Condition: *Within 3 months of the date of the permission hereby granted, details of refuse and recycling facilities to serve the development shall be submitted to and approved in writing by the Local Planning Authority. The refuse and recycling facilities as approved shall be constructed with 1 month of the date of the decision, in accordance with the approved plans and details. The provision for refuse and recycling facilities shall thereafter be retained for use at all times.*

Reason: To ensure the adequate provision of recycling facilities in accordance with Policy 33 of the Horsham District Planning Framework (2015).

The application is accompanied by a site plan and covering letter these details for the refuse and recycling facilities are sufficient and considered acceptable.

Recommendation: Application Permitted

POSITIVE AND PROACTIVE STATEMENT

Statement pursuant to Article 35 of the Town and Country Planning (Development Management Procedure) (England) Order 2015. The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been received, in order to be able to, where possible, grant permission.

Plans list for: DISC/26/0088

Schedule of plans/documents **approved:**

Plan Type	Description	Drawing Number	Received Date
Block plan	CHAPEL - SITE BLOCK PLAN	NJA020 /C/02 P2	16.03.2026
Supporting Statement	Covering Letter		16.03.2026

DELEGATED

Case Officer sign/initial Shazia Penne Date: 02.06.2026

Authorising Officer sign/initial RHERMITAGE Date: 09.06.2026