

From: Matt Smith <matt.smith@dm-planning.co.uk>
Sent: 17 February 2026 13:24:02 UTC+00:00
To: "Halima.Chowdhury" <Halima.Chowdhury@horsham.gov.uk>
Subject: Re: DC/25/2126, 5 Kingsfold Close, Billingshurst
Attachments: Photos requested by HDC-selected.zip

Good Afternoon Halima,

Please see attached the photographs of the plot as requested. I am unable to provide photographs of examples within the local area as they are largely screened from the highway. The site is, however, within Billingshurst and any brief review of the planning portal or indeed aerial images shows the sheer volume of outbuildings of various scale and form within the settlement boundary.

Kind Regards,

Matt Smith BA (Hons), MA, MRTPI

SENIOR ASSOCIATE

I am running the London Marathon in 2026 to raise money for Trekstock, a charity alongside cancer. To donate or to find out more about the charity please visit: https://www.trekstock.org.uk/donate-smith-2026?utm_medium=FR&utm_source=CL&utm_campaign=015



Please note I now work flexible hours on Thursday and Fridays (9:30 – 2:30 term times only)

www.dm-planning.co.uk



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From: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>
Sent: 13 February 2026 18:15
To: Matt Smith <matt.smith@dm-planning.co.uk>
Subject: RE: DC/25/2126, 5 Kingsfold Close, Billingshurst

Dear Matt,
DC/25/2126,
5 Kingsfold Close, Billingshurst,

Erection of a single storey detached granny annexe together with a detached single storey multipurpose workshop and gym.

Thank you for your email below.

Initially once an application is allocated to me I would ask the applicant / agents to provide the site photos. A site visit will be undertaken in due course.

I hope the above information answers your question.

Kind regards

Halima Chowdhury

Planning Officer

Telephone: [01403 215059](tel:01403215059)

Email: Halima.Chowdhury@horsham.gov.uk



Horsham District Council, Albery House, Springfield Road, Horsham, West Sussex RH12 2GB

Telephone: 01403 215100 (calls may be recorded) www.horsham.gov.uk Chief Executive: Jane Eaton

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From: Matt Smith <matt.smith@dm-planning.co.uk>

Sent: 13 February 2026 16:29

To: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>

Subject: Re: DC/25/2126, 5 Kingsfold Close, Billingshurst

Good Afternoon Halima,

I will ask my client for photographs. I would have expected, however, for you to undertake a site visit at some point during the assessment of the application so you could assess these things for yourself?

Matt Smith BA (Hons), MA, MRTPI
Senior Associate

Sent from a mobile device

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Registered Office: The White House 2 Meadow Godalming GU7 3HN

From: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>
Sent: Friday, February 13, 2026 4:27:03 PM
To: Matt Smith <matt.smith@dm-planning.co.uk>
Subject: DC/25/2126, 5 Kingsfold Close, Billingshurst

Dear Matt,

**DC/25/2126,
5 Kingsfold Close, Billingshurst,
Erection of a single storey detached granny annexe together with a detached single storey
multipurpose workshop and gym.**

I refer to the above planning application, I am writing to inform you that I am the case officer dealing with this case file.

Please kindly provide timed and dated site photos showing the front, sides and rear of the property. Please ensure the photos show the full house from the ground up to the ridge of the roof of the house. Also, please provide photos of where both of the outbuildings would be located in the rear garden including the immediate surroundings.

Also, please provide timed and dated site photos of the following:

- The photos showing examples of similar proposal nearby.
- The photos of both of the immediate neighbouring property's rear gardens.

Please kindly provide the requested information by 20th February 2026. I really appreciate your kind co-operation.

Kind regards

Halima Chowdhury

Planning Officer

Telephone: [01403 21505](tel:0140321505)

[9](#)

Email: Halima.Chowdhury@horsham.gov.uk

[k](#)



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