



Homes
England

The Housing and Regeneration Agency

West of Ifield, Crawley

Phase 1 Outline Construction

Environmental Management Plan

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Version 1 - Planning submission

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Phase 1

Outline Construction Environmental Management Plan

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This report dated 01 March 2024 has been prepared for Homes England (the "Client") in accordance with the terms and conditions of appointment dated 01 March 2023 (the "Appointment") between the Client and Arcadis Consulting (UK) Limited ("Arcadis") for the purposes specified in the Appointment. For avoidance of doubt, no other person(s) may use or rely upon this report or its contents, and Arcadis accepts no responsibility for any such use or reliance thereon by any other third party.

Contents

1	Introduction	7
1.1	Purpose and scope	7
1.2	Structure of this document	7
2	Project Description	8
2.1	Phase 1	8
3	Environmental Management and Implementation	8
3.1	Key contacts	8
3.2	Roles and responsibilities	9
3.3	Environmental Standards and Legislation	11
3.4	Considerate Contractors Scheme	11
3.5	Environmental Auditing	11
3.6	Environmental Inspections	12
3.7	Environmental Reporting	12
3.8	Sustainability	12
3.9	Environmental Monitoring	12
3.10	Non-Conformance	13
3.11	Environmental Risk Management	13
3.12	Licences and consents	13
3.13	Environmental Targets and Objectives	14
3.14	Environmental Training Requirements	14
4	Site operations	15
4.1	Construction programme	15
4.2	Hours of work	15
4.3	Construction Plant	15
4.4	Site Layout	15
5	Environmental Control Measures	17
5.1	General arrangements	17
5.2	Emergency procedures	18
5.3	Earthworks	19
5.4	Construction traffic	20
5.5	Air quality (dust) management	21
5.6	Noise and vibration management	21
5.7	Ground conditions and contaminated land	21

5.8	Soil Management	21
5.9	Surface water management	21
5.10	Ecology	22
5.11	Cultural heritage management	22
5.12	Landscape and visual management	23
5.13	Site waste management	23
6	Monitoring and review.....	23
6.1	Monitoring	23
6.2	Review.....	24
7	Communication.....	24
7.1	Community Liaison	24
7.2	Stakeholder Communication	24
7.3	Internal Communication.....	25
7.4	Complaints	25
	Appendix A	27
	Air Quality Mitigation Measures	27
	Appendix B	31
	Noise and Vibration mitigation measures	31
	Appendix C	32
	Surface water management and flood risk mitigation measures	32
	Appendix D	34
	Landscape and visual amenity mitigation measures	34
	Appendix E	35
	Outline Site Waste Management Plan.....	35

Tables

Table 3-1 – Key parties - details	8
Table 3-2 – Roles and Responsibilities	9
Table 3-3 – Suggested programme of environmental training	15

Appendices

Appendix A

Air Quality Mitigation Measures

Appendix B

Noise and Vibration mitigation measures

Appendix C

Surface water management and flood risk mitigation measures

Appendix D

Landscape and visual amenity mitigation measures

Appendix E

Outline Site Waste Management Plan

1 Introduction

1.1 Purpose and scope

This Outline Construction Environmental Management Plan (OCEMP) establishes minimum standards and procedures for managing and minimising, as far as is reasonably practicable, the environmental impacts of construction at West of Ifield Phase 1 and has been produced to support the detailed elements of the hybrid planning application. The purpose of an OCEMP is to develop, maintain, implement, monitor, and improve environmental control procedures in accordance with the relevant legal and regulatory requirements, contract specification and the relevant Contractor Business Management System complying with ISO 14001:2015.

This OCEMP has been prepared to ensure that the general health and safety issues relating to the environment as well as environmental effects of the works are minimised and that the project is undertaken in a responsible manner in line with current industry best practice, and at the same time minimising harm and the disruption to the surrounding environment, including businesses, residents, visitors and members of the public.

This OCEMP is not a replacement of the Principal Contractor's site-specific Construction Phase Plan (CPP) that will be developed prior to the commencement of works. The OCEMP will be updated prior to construction and a final CEMP will be produced. A copy of the final CEMP together with associated documentation, including the Pre-Construction Information will be incorporated into the Principal Contractors CPP and altered and developed as the works progress on site. Horsham District Council will be notified of specific amendments in the CPP that relate to the CEMP as they are developed on site.

As a minimum, the Principal Contractor will be required to comply with applicable environmental legislation at the time of construction of the Project together with any additional environmental controls imposed by the planning approval. The references to guidance documents within this OCEMP are not intended to be exhaustive.

1.2 Structure of this document

The OCEMP is a live document which is updated as and when required. This OCEMP will be updated should any further information become available prior to construction commencing on site and comprises the following sections:

- Introduction
- Project Description
- Environmental Management and Implementation
- Site Operations
- Environmental Control Measures
- Communication

2 Project Description

2.1 Phase 1

The proposed development is located to the west of Ifield near Crawley in West Sussex (National Grid Reference TQ 23679 36673), ('the site'). The West of Ifield site ('the Site') falls mainly within the administrative area of Horsham District Council (HDC) whilst a small portion of the Site to the east is located within Crawley Borough Council (CBC) which has been included to provide access via active travel links into existing communities only.

This planning application seeks hybrid planning permission (part outline and part full planning permission) for a phased, residential-led mixed-use development at land west of Ifield, where Homes England propose to redevelop 171.6 hectares (ha).

The full element comprises Phase 1 of the Proposed Development which will include the infrastructure required for the delivery of the secondary school, including the first phase of the Crawley Western Multi-Modal Corridor (a new road with a dedicated bus lane and regular traffic lane in each direction), to form a connection from Charlwood Road to the east and the primary access route to the Proposed Development.

The outline element of the Proposed Development comprises mixed-use development of up to 3,000 homes, a Neighbourhood Centre and associated community facilities, a primary school and a secondary school, employment uses, public open space and multi-functional green space, and allowance for key infrastructure and utilities.

Further details on the Proposed Development, the Description of Development and the proposed land uses are set out within the Development Specification and Parameter Plan Framework (WOI-HPA-DOC-DSPPF-01) and the Design and Access Statement (WOI-HPA-DOC-DAS-01).

3 Environmental Management and Implementation

3.1 Key contacts

The proposed information to be provided for key contacts is outlined in Table 3-1.

Table 3-1 – Key parties - details

Client			
Homes England	Chris Bearton	Email	chris.bearton@homesengland.gov.uk
Project Director			
Arcadis	Peter Day Key Contact	Email	peter.day@arcadis.com
Project Manager			
Arcadis	David Reynolds	Email	david.reynolds3@arcadis.com
Design Team Lead			
Arcadis	Stephen Davies	Email	stephen.davies@arcadis.com
Principal Contractor			
TBC	Key Contact TBC	Mobile	TBC
		Email	TBC

3.2 Roles and responsibilities

Proposed key roles and responsibilities are outlined in Table 3-2.

Table 3-2 – Roles and Responsibilities

Training	Recipient
Construction Manager (Principal Contractor)	<p>The construction manager has overall responsibility for coordinating and managing all the activities during the construction works. The construction manager has overall responsibility for the environmental performance of the project and all staff.</p> <p>Duties associated with this role include:</p> <ul style="list-style-type: none"> • Providing information on contract requirements to the Environmental Manager/Advisor following contract award and prior to start of works on site. • Approving the final CEMP and ensure that all controls specified within this CEMP are implemented by employees and sub-contractors. • Ensuring environmental and waste requirements are included on requisitions and in subcontracts and orders. • Ensuring that all required consents/licences are in place prior to work commencing on site. • Logging and monitoring incidents and non-compliances. Reporting incidents and non-compliances to the Client's Project Manager at the earliest possible opportunity. • Ensuring the Client is informed of all environmental complaints. • Providing an initial point of contact for members of the public/local community who have queries regarding the works. • Ensuring employees and sub-contractors receive Induction Training (including environmental) and toolbox talks, as appropriate. • Identifying the competencies of all staff and ensuring delivery of training (including environmental training). • Verifying actions resulting from non-compliances and observations raised during audits are completed by the deadlines set. • Undertaking inspections alongside the Construction Environmental Manager/Advisor to ensure that the environmental controls as set out within the final CEMP are in place and working effectively. • Ensuring all records are retained and readily available on Site.
Site Materials and Waste Manager	<p>The project's Site Materials and Waste Manager is responsible for:</p> <ul style="list-style-type: none"> • Co-ordinating the designing out Waste and Resource Efficiency programme. • Management of project Materials Management Plan and Site Waste Management Plan. • Ensuring copies of all licences, certificates and exemptions are obtained and checked on the Environment Agency website prior to waste leaving site. • Undertaking waste transfer station audits if required. • Communicating waste management controls to the workforce. • Enforcing waste segregation arrangements. • Monitoring subcontractor waste performance and taking improvement action if required.

Training	Recipient
Construction Environmental Manager / Advisor	<p>The Construction Environmental Manager / Advisor is responsible for ensuring the project complies with all environmental legislation, consents, objectives, targets and other environmental commitments, including those arising from the ES throughout its construction.</p> <p>Duties associated with this role include:</p> <ul style="list-style-type: none"> Preparing the final CEMP and associated documentation, including construction method statements, work instructions and other procedures where they relate to environment. Ensuring all required consents/licences are in place prior to work commencing on Site. Providing toolbox talks and environmental inductions to all staff involved in the construction phase. Undertaking daily Site inspections to monitor compliance with the environmental licences/consents for the works, ensure that identified and appropriate control measures are effective and ensure compliance with the final CEMP. Providing advice and liaise with construction teams to ensure that environmental risks are identified, and appropriate controls developed on site. Acting as the main point of contact between the regulatory authorities and the project on environmental issues. Dealing with community queries and correspondence on environmental issues. Implementing follow-up corrective actions to ensure compliance with UK regulations and legislation. Reviewing and approving of method statements and any changes to the final CEMP in consultation with the Client's Project Manager and the appropriate statutory bodies. Maintaining and updating the final CEMP during the works. Keeping records of all activities on Site, environmental problems identified, transgressions noted, and a schedule of all tasks undertaken. Responding to environmental incidents.
All Site Staff (including subcontractors)	<p>All Site Staff (including subcontractors) are responsible for receiving general environmental awareness training and working in accordance with Method Statements and toolbox talks. Only trained personnel are to manage particular tasks such as refuelling plant and equipment, managing stores, water quality monitoring and supervising the segregation and collection of waste.</p> <p>The responsibilities of all staff on site throughout the construction of the works will include the following:</p> <ul style="list-style-type: none"> Participating in environmental awareness training. Adhering to all environmental policies, procedures and rules as set out in the final CEMP. Adhering to legislation, codes of practice, guidance notes relevant to their work. Determining and implementing good environmental methods of working as set out in the final CEMP. Organising work to be carried out to the required standard with minimum risk to the environment.

Training	Recipient
	<ul style="list-style-type: none"> Receiving instructions on their responsibilities to ensure correct environmental practice in line with the final CEMP. Reporting environmental incidents immediately to the Construction Manager (who is responsible for advising the Client's Project Manager and ensuring that corrective actions are completed).
Health & Safety advisor	The Health and Safety Advisor is responsible for undertaking regular health, safety and environmental inspections.
Project Environmental Specialists	<p>A comprehensive team of environmental specialists will be required in order to fulfil the environmental requirements and commitments of the scheme. Although Environmental Specialists will be generally based off-site, they will receive regular progress updates and be kept informed of any environmental issues and will assist and advise on specific environmental issues as relevant. The Project Environmental Specialists required for this scheme include:</p> <ul style="list-style-type: none"> Environmental Clerk of Works Heritage Specialist Noise Specialist Air Quality Specialist Water/Drainage Specialist Ecologist Landscape Architect

3.3 Environmental Standards and Legislation

The final CEMP will include, or reference, the legal and other environmental obligations relevant to the Principal Contractor's activities. These may include:

- Environmental legislation
- Commitments made to regulatory bodies, such as the Environment Agency (EA)
- Planning conditions made by the local planning authority (LPA)
- Other licences and consents required for the project.

3.4 Considerate Contractors Scheme

The Principal Contractor is required to manage the construction site accordingly and achieve formal certification under the Considerate Constructors Scheme (CCS), operated by the Construction Federation. The Principal Contractor will be required to achieve a minimum score (seven out of ten) for each of the five categories.

3.5 Environmental Auditing

Prior to construction, the Principal Contractor will set out in the final CEMP an audit plan for reviewing compliance with requirements of the final CEMP, for example auditing in compliance with ISO 14001:2015, regular audits and inspections of waste management. The implementation of the final CEMP will be audited at six-monthly intervals (as a minimum) during the construction period. Records of these audits will be documented and maintained throughout the duration of the project.

3.6 Environmental Inspections

Work areas will be inspected weekly by members of the site team and monthly during Health & Safety advisor visits. Completed inspections will be reviewed by the Construction Manager with follow-up actions addressed and checked during subsequent inspections.

3.7 Environmental Reporting

A regular report will be produced recording the monitoring results. The frequency of reporting will be agreed with Horsham District Council. The report will record monitoring results, highlight any exceedances above pre-determined trigger levels, and record any actions that were taken. The report will also record any complaints that were received and how these were dealt with.

The Principal Contractor will report their environmental performance internally using a project reporting dashboard or similar summarising the required monitored aspects. In addition, regular project reviews will be scheduled with the Client.

3.8 Sustainability

The project will adhere to any future sustainable principles that may be outlined in future sustainability strategy document.

3.9 Environmental Monitoring

During the works required monitoring will include as a minimum:

- Routine environmental inspections
- Daily monitoring for noise and vibration
- Daily dust monitoring on-site and off-site
- Supervision for vegetation clearance
- Water usage
- Environmental incidents
- Communication and complaints
- Waste and excavated material arisings, reuse on site, disposal, materials recycled content.
- Project energy consumption-
- Sub-contractor and supplier location
- Construction traffic
- Considerate Constructors Scheme registration and scores

Monitoring results will be recorded in real time and made available if requested, including any required remedial actions. Arrangements will be put in place to investigate and provide reports on any potential or actual significant pollution incidents, including, as appropriate:

- a description of the pollution incident, including its location (and Ordnance Survey ("OS") grid reference), the type and quantity of contaminant and the likely receptors;
- contributory causes;
- adverse effects;
- measures implemented to mitigate adverse effects; and

- any recommendations to reduce the risk of incidents occurring.

3.10 Non-Conformance

The implementation of the final CEMP will be audited every 6 months during the construction period.

Control procedures will be recorded in a Non-Conformance Report. Corrective actions will be implemented to ensure that future non-conformance does not occur.

Two registers will be set up prior to construction as follows:

- Non-Conformance & Corrective Action Register** (which forms part of the Quality Procedures and is not exclusively for environmental issues)
- Environmental Incidents Register.**

The Non-Conformance & Corrective Action Register will detail:

- the date the non-conformance was identified;
- a description of the non-conformance;
- the implications of the non-conformance in terms of environmental impacts;
- a description of the elements of the environment affected by the impact (receptors);
- the corrective actions aimed at addressing the non-conformance;
- the persons responsible for implementing corrective actions; and
- the timeframe for implementation of corrective actions.

The Environmental Incidents Register will detail:

- the date that the environmental incident occurred;
- a description of the environmental incident situation;
- the impact of the environmental incidents;
- a description of the elements of the environment which have been subjected to impacts caused by environmental incidents (receptors);
- the actions to be implemented in response to the environmental incident;
- the person responsible for undertaking actions; and
- the timeframe for implementing actions.

3.11 Environmental Risk Management

The environmental aspects of the works have been assessed for significance using an environmental risk register. This forms part of the project risk register and will define specific intentions and objectives to ensure that continuous improvements in environmental performance are achieved.

3.12 Licences and consents

Any licences or consents, or conditions of licences and consents required during construction will be provided in the final CEMP.

3.13 Environmental Targets and Objectives

Specific environmental targets and objectives should be developed and agreed between the Client and the Principal Contractor. These should include environmental, social and sustainability targets and key performance indicators ("KPIs"), such as targets for re-using and recycling waste on site.

Environmental targets and objectives may include:

- Zero pollution incidents;
- Minimise waste sent to landfill;
- Minimise disruption to residents (and associated complaints);
- Protect and enhance the historic landscape; and
- Protect and where possible enhance biodiversity.

The final CEMP will set out the final agreed objectives and will include a programme of actions to achieve the project's environmental targets and objectives. Progress towards these should be monitored, measured and reported to the Client by the Principal Contractor.

3.14 Environmental Training Requirements

The Principal Contractor is responsible for identifying the training needs of site staff to enable appropriate training to be provided and will engage suitably qualified and experienced professionals for this purpose. The training will include relevant site briefings and toolbox talks to equip site staff with the necessary knowledge of health, safety, community relations and environmental management, and an ability to follow environmental control measures and to advise employees of changing circumstances as work progresses.

Suitable induction training and on-going programmes of environmental training will, as a minimum, include:

- Importance and relevance of the final CEMP;
- Roles and responsibilities in relation to compliance with consents and designations, permits and operating procedures;
- Location of sensitive receptors and areas of high environmental value;
- Familiarisation with site environmental controls;
- Spill response and emergency procedures;
- Hazard and risk management to ensure personnel understand the potential impacts and proposed mitigation measures;
- Community complaints management procedure.

Toolbox talks are provided for delivery to the workforce including sub-contractors covering specific topics such as working near to water, spill controls, protected species, waste management, topsoil management. Where possible, toolbox talks will be delivered when seasonally appropriate (e.g. nesting birds in early Spring).

Toolbox talks specific to the project site will be developed and included in the final CEMP.

Table 3-3 – Suggested programme of environmental training

Training	Recipient	Frequency	Delivered by
Induction to EMP	Site staff	Beginning of contract / new starters	Construction Environmental Manager / Advisor
Induction to EMP (refresher)	Site Staff	Two months after beginning of contract / new starters	Construction Environmental Manager / Advisor
Environmental toolbox talks	Site Staff	Once per month	Construction Environmental Manager / Advisor
Environmental impacts and mitigation	Site Staff	Beginning of contract and then quarterly	Construction Environmental Manager / Advisor
Spill kit training	Site Staff	Beginning of contract and then every six months	Construction Environmental Manager / Advisor
Site waste management training	Site Staff	Beginning of contract and then every six months	Construction Environmental Manager / Advisor

4 Site operations

4.1 Construction programme

A construction programme and phasing plan will be included in the final CEMP.

4.2 Hours of work

The proposed hours of work on site are as follows:

- 08:00hrs – 18:00hrs Monday to Friday
- 09:00hrs – 13:00hrs Saturday

No works are permitted on Sundays and Bank Holidays unless agreed in writing with Horsham District Council. No continuous 24-hour activities are envisaged.

One hour start up and shut down time is anticipated in addition to the core working hours. The start-up and shut down times are limited to deliveries of construction materials, plant and machinery and removal of any spoil from site. On Saturday the start-up and shut down time is restricted to within the 09:00hrs to 13:00hrs time slot.

4.3 Construction Plant

Precise details of the nature, quantity and delivery of plant and machinery are unknown at this stage but will be defined in the final CEMP.

4.4 Site Layout

As far as reasonably practicable and appropriate, the site layout and appearance will be designed using the following principles:

- Construction sites at prominent locations will be screened.

- All construction sites will be fully secured.
- Existing features will screen the construction compounds where possible.
- Storage sites, fixed plant and machinery equipment and temporary offices will be located to limit environmental impacts, as far as reasonably practicable, and having due regard to neighbouring accommodation, as far as allowed by the constraints of the site.
- Site lighting will be located and directed so as not to intrude into occupied residential properties, sensitive areas or constitute a road hazard.
- Security cameras will be sited and directed so that they do not intrude into occupied residential properties.
- Site plant and facilities will be powered from mains electrical sources, where practicable.

Prior to development being undertaken the Contractor will ensure sufficient space for:

- the parking of vehicles of site operatives and visitors.
- loading and unloading of plant and materials.
- storage of plant and materials used in constructing the development.
- the erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate.
- wheel washing facilities where required.
- measures to control the emission of dust and dirt during.
- a scheme for recycling/disposing of waste resulting from demolition and construction works.

Compound offices / welfare

Construction requires the establishment of two construction compounds (one compound located in proximity to each site access) and to accept material deliveries, provide storage for materials, tools, plant, and equipment, provide office and welfare facilities for workers and a base for vehicle recovery. The compound is located in such a way to allow easy access and egress from site. The final CEMP will include a plan of the proposed construction compound layout.

Site security and signage

The Principal Contractor has a statutory duty to prevent unauthorised access to the Site. Site specific assessments of the security and trespass risk will be undertaken, and appropriate control measures implemented and included in the final CEMP.

Security operations will be developed and implemented in accordance with the latest British Standards applicable to the Security Industry i.e., BS 7858:1996 and BS 7499:1998; and full compliance with the Private Security Industry Act 2001. The general security of the site falls into two main categories:

- Maintaining a secure perimeter
- Preventing unauthorised access

Measures implemented by the Principal Contractor to prevent unauthorised access to the site may include:

- use of perimeter fencing/hoarding where necessary for site security and public safety.
- where reasonably practicable existing walls, fences, hedges and earth banks will be retained.
- notices will be displayed on all site boundaries to warn of hazards on site such as deep excavations, construction access, etc.
- use of temporary fences in certain areas, such as for short term occupation of sites.
- Temporary lighting at site perimeters (security standards and illumination).
- security guards and patrols.
- CCTV and infrared surveillance, computerised access control systems and alarm systems where required.

- communications initiatives for local schools to warn of dangers.
- consultation with neighbours on site security matters.
- consultation with local crime prevention officers on security proposals for each site with regular liaison to review security effectiveness and response to incidents.
- immobilisation of plant out of hours, removing or securing hazardous materials from site, securing fuel storage containers, and preventing unauthorised use of scaffolding to gain access to restricted areas and neighbouring properties.

Robust signage will be placed at strategic locations to ensure pedestrian and site personnel are made aware of high-risk areas. The signage will highlight the following aspects:

- Live construction areas.
- Directional signage.
- Lifting operations etc.
- PPE working area & safe zones.
- Emergency exits.
- Storage areas.
- Logistics board showing site access and egress routes (updated as construction progresses).
- No Crossing Zones

Construction Materials

The construction materials required will likely be those normally associated with a development of this nature and will be listed in the final CEMP. Where feasible, materials will be sourced locally.

5 Environmental Control Measures

5.1 General arrangements

Copies of the following documents will be held on site:

- planning approval (at all times)
- the CEMP (at all times)
- any licences required (at all times)
- Construction Traffic Management Plan
- Stakeholder Engagement Plan
- the pollution spillage response plans and all site emergency procedures (at all times)
- staff training records (at all times)

Environmental control measures will be detailed in a series of briefing sheets and will be included in the final CEMP. These will be briefed out during project induction, start of shift briefing and weekly as toolbox talks. They will be included in method statements, when applicable. Questions about the content will be included in the weekly environmental inspections.

To reduce the likelihood of either an environmental incident or nuisance occurring the following measures, where relevant, will be used:

- prohibition of open fires, and a requirement to take preventative measures to reduce the likelihood of fires.
- removal or stopping and sealing of drains and sewers taken out of use.
- no discharge of site runoff to ditches, watercourses, drains, sewers, or soakaways without consultation with the appropriate authority.

- use of rumble deck wheel wash to ensure soil and mud is not tracked within site and adjacent roads.
- maintenance of above wheel washing facility and any other containment measures.
- provision of dust suppression facilities (where required).
- location of storage, machinery, equipment, and temporary buildings to reduce environmental effects and where practicable, outside flood risk areas.
- use of modern well-maintained plant and equipment.
- use of a road sweeper at regular intervals to ensure site entrance and the adjacent highway is kept clean.
- the use of modern specification noise alarms that meet the particular safety requirements of the site, such as broadband reversing warnings, or proximity sensors to reduce the requirement for traditional reversing alarms.
- controls on temporary [solar tower] lighting/illumination to reduce visual intrusion or any adverse effect on sensitive ecology such as bat roosts and badger setts.
- the location of site accommodation.
- containing and limiting visual intrusion of construction sites, as far as reasonably practicable.
- provision of maps showing sensitive areas and buffer zones where no pollutants are to be stored or use.
- where reasonably practicable, maintenance of public rights of way (including diversions) for pedestrians, cyclists and equestrians affected by the Project, including reasonable adjustments to maintain or achieve inclusive access.
- adequate welfare facilities for staff.
- smoking areas at site offices/compounds or work sites equipped with containers for smoking wastes - these will not be located at the boundary of working areas or adjacent to neighbouring land.

In addition to the general measures for the construction sites set out above the following additional restrictions are placed on the compound site:

- Use of one-way systems, passing places and turning circle within compound and working areas to minimise reversing noise.
- Inductions/briefing for all personnel to include specific consideration of both night work and working in compounds during all to minimise disturbance.
- Agreement of fencing provision at each compound with local authorities giving consideration to the proximity of local residents.

5.2 Emergency procedures

Dealing with spills

There is a risk of contaminants such as hydrocarbons being introduced to the environment through leakage or spillage from storage, vehicles, plant and machinery (e.g. during refuelling) and the storage and disposal of wastewater. The Principal Contractor will adhere to industry standard best practice measures to minimise this risk, including the following:

- Refuelling of plant and vehicles on site will be undertaken in a designated area away from drains and watercourses with the use of drip trays under pumps.
- A spillage kit with sand, earth or commercial products that are approved for stored materials will be kept on site close to the storage area; training will be provided to staff on site on how to use and dispose of these correctly.

- In the event of a spillage on-site, the material will be contained (using an absorbent material such as sand or soil or commercially available booms). Sorbents will be used to soak up a spill and stop it spreading on hard surfaces. Using sorbents generates waste and this method will only be used on small spills, or where a spill has been contained to stop further spread. All used sorbents will be disposed of at an accredited site for disposal.
- If it is not possible to stop the spill at source, significant attempts will be made to stop it as close to the source as possible. If possible, the spilling material will be safely moved into another container to limit the size of the spill. Use of a suitable container and pump may be required.
- Fuel, oil and chemicals will be stored in secondary containment and located a minimum of 10m from any water course.
- Any storage of Oil will be compliant with the Control of Pollution (Oil Storage) (England) Regulations 2001. These regulations apply to the storage of any volume of any kind of oil, more prescriptive requirements applying to industrial, commercial and institutional sites storing over 200 litres of oil.

Fire protection and control

The Principal Contractor will ensure that appropriate plans and management controls are in place for all construction sites, associated accommodation and health and safety welfare facilities, with the aim of preventing fires.

Unexploded ordnance

Awareness of hazards from unexploded ordnance ('UXO') will be highlighted through the site induction process and toolbox talks. This will assist in establishing appropriate actions to take in the event that a suspect item is uncovered. The CEMP will adhere to any recommendations made by future reports regarding UXO.

COSHH

A COSHH assessment will be undertaken on all materials before they are used on site. The project Health and Safety Advisor will provide advice on the COSHH assessment, appropriate controls and any monitoring required. COSHH risk assessments will be kept in the COSHH file and briefed to all users when necessary.

The Principal Contractor will produce and maintain a Control of Substances Hazardous to Health (COSHH) inventory and method statement setting out the process for preferentially selecting chemical products with lower health and environmental impacts subject to performance needs.

5.3 Earthworks

The principal aim of the Earthworks Strategy is to identify areas of land re-profiling and associated work that are necessary to prepare the site prior to development.

Topsoil will be stripped and stored separately for later re-use within the project and landscaped areas. There is a surplus of topsoil, so some will be removed off site, with further detail provided in the final CEMP. Any contaminated spoil is removed to an appropriately licensed facility for disposal.

Following completion of construction activities, all disturbed land will be reinstated in accordance with the final landscape strategy and to the satisfaction of Horsham District Council.

The relevant sections of appropriate industry guidance are followed where practicable, including BS 6031: Code of Practice for Earthworks for the general control of site drainage, Site handbook for the construction of SUDS (C698), BS 3882 'Specification for topsoil and requirements for use' and Defra Construction Code of Practice for the Sustainable Use of Soils on Construction Sites (2009).

5.4 Construction traffic

A Construction Traffic Management Plan (CTMP) will be implemented by the Contractor prior to the commencement of all phases of works, to minimise the effects of road traffic during the construction phase. The CTMP could incorporate:

- Identification of appropriate safe routes for project traffic to and from the Site.
- Proposed haul routes on site and access and egress points
- Utilisation of raw materials from local sources to reduce the vehicular traffic impact.
- Encouragement of car sharing, walking, cycling or travel via public transport for staff travelling to site. Appropriate vehicle constraint targets will be set out within the CTMP.
- Provision of full staff welfare facilities provided as part of the compound construction to reduce the requirement to travel off-site on lunch breaks and encourage sustainable travel.
- Provision of a Construction Logistics Plan.
- Frequent inspections and monitoring to confirm the required measures will be implemented.
- Designated and adequate onsite parking facilities for site workers who travel by car, or other vehicles, to ensure that vehicles are not parked on the highway.
- Implementation of cleaning measures, such as wheel washing or wash-down facilities, which will serve to minimise the spread of dust, mud and other materials on to the roads.
- Regular sweeping of roads will be undertaken, both on and off the Site to reduce the spread of mud.

Public access during construction

A comprehensive, permeable network of walking routes is proposed throughout the completed development and segregated cycleways will follow the corridor of primary and secondary roads.

Where public rights of way (PRoW) are required to be diverted, this will be done so in consultation with the Horsham District Council. Details of PRoW and any diversions will be included in the Construction Traffic Management Plan. Public access will be restricted as such to avoid contact with potentially unsafe areas and hazards.

Mud on Roads

Where required, a wheel wash facility will be set up prior to starting of the demolition and construction activities and will be inspected each and every working day to ensure it remains in an operational condition and is being used correctly. Any defects will be recorded, and actions taken to repair immediately. In the event that the wheel wash remains out of use, due to mechanical failure, for more than 24hrs import to site will cease and a road sweeper will be employed to maintain the highway.

Deposition of mud or other such materials on the highway is prohibited. Vehicles will be directed to use the wheel wash, when site conditions dictate its use and/or when the site management consider the use of the wheel wash will safeguard the condition of the highway outside the site.

The Principal Contractor will ensure that strict measures are taken to minimise mud on roads, which is one of the main environmental nuisance problems from construction sites (Highways Act 1980 ss.148-151 and the Environmental Protection Act 1990). These measures may include, but not necessarily be limited to:

- The provision of easily cleaned hardstanding for vehicles entering, parking, and leaving the site.
- The provision of wheel washing facilities including, where practicable, mechanical wheel spinners.
- The use of an approved mechanical road sweeper to clean the site of hardstanding and any mud or debris deposited by the site vehicles on roads or footpaths in the vicinity of the site. The road sweeper

is to be readily available whenever the need for cleaning arises and will be properly used and maintained.

- The adequate sheeting of each lorry load of spoil removed, to prevent spoil falling off during its journey.
- Measures should be taken to ensure that mud and detritus is not swept into gullies.
- All those working on a site will also comply with the requirements regarding dust as outlined in Appendix A.

5.5 Air quality (dust) management

Construction activities such as demolition, excavation, ground works, cutting, construction and storage of materials have the potential to result in fugitive dust emissions throughout the construction phase. Vehicle movements both on-site and on the local road network also have the potential to result in the re-suspension of dust from highway surfaces.

Appendix A contains outline activities to manage dust on site during construction and will be updated for the final CEMP.

5.6 Noise and vibration management

The construction phase of the Project may potentially introduce additional sources of noise and vibration such as construction work and operation of construction traffic, plant and equipment.

Appendix B contains outline proposals to manage noise and vibration during construction and will be updated for the final CEMP.

5.7 Ground conditions and contaminated land

The construction of the Project may potentially introduce additional sources of contamination during works. In order to ensure that risks from land contamination to the associated human health receptors e.g., future users of the land and neighbouring residents are minimised, together with those to controlled waters and to assess the potential risk to the workers undertaking the development, an intrusive site assessment was undertaken in September 2023. The aim of the investigation was to investigate the presence, nature and extent of any contamination present within the development site footprint. The resultant Ground Investigation and Geotechnical Design Report (10051123-ARC-010-1A-TR-GE-00001_P01) and associated Technical Note (10051123-ARC-010-1B-TN-GE-10001) concluded environmental risk is considered to be low. However laboratory testing on some soil samples identified the presence of asbestos. Should any asbestos be found during construction, the appropriate industry guidance should be followed

5.8 Soil Management

The alignment, location, level and grading of the project has been designed to minimise unnecessary excavation volumes. It has also been designed to enable flexibility in the landscaping, so that it can accommodate the changes in spoil volumes that may arise when site conditions differ from those assumed during the design. There is an excess of topsoil on site which will be stored for use in the future development areas. A Soil Management Plan will be incorporated into the final CEMP if required.

5.9 Surface water management

The construction phase of the project has the potential to impact water quality in watercourses through sediment runoff, surface runoff and accidental spills of oils, chemicals, cement and fuels.

The nearby River Mole is classified as a main river and construction works are expected within 8m of the river bank. This is classed as a regulated flood risk activity and the Principal Contractor will be required to apply for an Environmental Permit from the Environment Agency prior to works commencing.

Appendix C contains mitigation measures to be incorporated into the final CEMP to mitigate and/or minimise potential impacts on water resources and flooding risk.

5.10 Ecology

The Principal Contractor will implement a Landscape and Ecology Management Plan (LEMP) to set out management and enhancement actions to promote the landscape and ecological biodiversity value of the Site, based on an integrated and complementary approach where possible.

- All personnel involved in the construction works will be briefed on the ecological mitigation strategy and relevant wildlife legislation.
- Risk of pollution incidents will be reduced by adhering to current EA guidelines.
- Zones for the piling of soil or storage of materials associated with the development will be clearly defined.
- Fuel, oil and other chemicals will be stored in appropriate impervious containers. Leaking and empty containers will be removed from the Site immediately.
- Any trenches/pits created during the construction process will either be covered over at night or will include a means of escape to prevent animals becoming trapped in them.
- Any new or temporary lighting design will follow guidance and principles provided in the Bat Conservation Trust and Institution of Lighting Professionals (ILP) Guidance Note 08/18 'Bats and artificial lighting in the UK'.

The Principal Contractor is required to ensure that all existing features of ecological value surrounding the construction zone and site boundary area are adequately protected from damage during clearance, site preparation and construction activities.

The Principal Contractor will nominate an internal 'Biodiversity Champion' to influence site activities and ensure that detrimental impacts on biodiversity surrounding the site are minimised in line with the recommendations of a suitably qualified ecologist.

The Principal Contractor must train the site workforce on how to protect ecology identified adjacent to the site during the project. Specific training must be carried out for the entire site workforce to ensure they are aware of how to avoid damaging ecology during operations on site. Training should be based on the findings and recommendations for protection of ecological features highlighted within a report prepared by a suitably qualified ecologist.

The Principal Contractor will record actions taken to protect biodiversity and monitor their effectiveness throughout key stages of the construction process. The requirement commits the principal contractor to make such records available where publicly requested.

The West of Ifield ecological mitigation strategy compiled as a result of ecological surveys will be included in the final CEMP and provide detail on any required consents or licences.

5.11 Cultural heritage management

The final CEMP will include appropriate heritage mitigation measures to minimise impacts on any identified local heritage and associated archaeological assets.

5.12 Landscape and visual management

The construction phase of the project is likely to temporarily impact visual amenity for some residents located within and adjacent to the site.

Appendix D contains mitigation measures to be incorporated into the final LEMP to mitigate and/or minimise potential impacts on landscape and visual amenity.

5.13 Site waste management

All waste generated by the construction works will be stored, handled, and transported in compliance with waste legislation. Waste will be segregated and stored securely in clearly labelled receptacles and hazardous waste will be stored separately to avoid contamination and the site will be kept tidy, waste stored securely and removed regularly to prevent pests.

Surplus or waste materials may arise from either material imported to site or from those generated on site. This section outlines the procedures that will be put in place by the Principal Contractor, to be detailed within the site-specific CPP, to:

- Ensure methodologies are adopted that prevent environmental impacts by the mishandling and storage of waste and in compliance with duty of care requirements.
- Manage Construction Demolition and Excavation (CD&E) materials generated at worksites in accordance with the waste hierarchy (below) to prevent, reduce, re-use, recycle, recover, and dispose of materials and within the relevant regulatory controls.
- Ensure a Site Waste Management Plan is developed.

Appendix E contains mitigation measures to be incorporated into the final CEMP to mitigate and/or minimise potential impacts on waste generation.

6 Monitoring and review

6.1 Monitoring

During the works monitoring and reviews will be undertaken by the Principal Contractor. Required monitoring will be detailed in the final CEMP and include monitoring such as:

- A general review of site activities and compliance with the CEMP. If conditions have changed or non-compliance is recorded this should be actioned within an agreed period depending upon the degree of variance;
- Boundary monitoring for noise and vibration
- Boundary monitoring for dust.
- Monitoring results will be recorded in real time and made available to with Horsham District Council, including any required remedial actions.

A regular report will be produced by the Principal Contractor recording the monitoring results. The frequency of reporting will be agreed with Horsham District Council. The report will record the results, highlight any exceedances above pre-determined trigger levels and record any actions that were taken. The report will also record any complaints that were received and how these were dealt with.

6.2 Review

The Principal Contractor will periodically review its environmental management system with the objective of improving its overall environmental performance.

Reviews will evaluate the suitability, adequacy and effectiveness of the team's environmental performance and will focus upon:

- The results of internal audits and evaluations of compliance with applicable legal and other requirements;
- Communication from external interested parties including complaints;
- Status of corrective and preventative actions;
- Results of the evaluation of environmental aspects from planned or new developments;
- Changes in applicable statutory legislation, procedures and other requirements; and
- Lessons learned from emergency situations and incidents.

7 Communication

7.1 Community Liaison

During construction, a programme of effective and sustained communications may be incorporated into the Communication Plan including:

- newsletter – a Project newsletter will be issued on a regular basis and will provide information regarding construction progress and planned works.
- Public noticeboard at the site entrance and at an appropriate location on the site boundary fencing (to be determined in the final CEMP)..
- notification to local residents, and other key stakeholders on progress of construction works. The Principal Contractor will notify the local authority, occupiers of nearby or affected properties, businesses and adjacent or affected parish councils a minimum of two weeks in advance of planned construction works that may affect them. Information included in the notifications will include, as appropriate:
 - the location of the planned works.
 - the activities to be carried out.
 - the duration of the planned works and the periods within which works will be undertaken (i.e., whether during normal working hours, during the evening or overnight).
 - the anticipated effects of the planned works.
 - the measures to be implemented in line with the final CEMP to mitigate the impact of the planned works.
 - enquiries and complaints procedure.

7.2 Stakeholder Communication

Stakeholder communication is ongoing via the planning process. The proposals are also being discussed at community forums etc. to ensure that the Project's proposals and recommended mitigation measures are acceptable to the authorities and relevant statutory bodies.

7.3 Internal Communication

The Principal Contractor will ensure that the environmental issues and protocols related to the works are communicated to all staff, and that the staff on Site adhere to the contents of this CEMP. Internal communication tools such as briefings, environmental alerts, posters, guides and information sheets are prepared by the environment team and displayed on noticeboards / briefed to site teams as relevant.

It is the responsibility of the Principal Contractor to ensure that an appropriate communication matrix is implemented throughout the works for the Project. Prior to, and during, the works, the Principal Contractor will communicate to all personnel on site:

- site specific environmental information which all personnel should be aware of.
- details of the CEMP and associated emergency response procedures.
- details of any pending/actual enforcement action.
- any other specific environmental requirements relating to the Site.

As the construction of the Project progresses, should updates be required to the CEMP or any of its associated appendices, it is the responsibility of the Principal Contractor to provide any proposed amendments. In addition, any environmental incidents or issues associated with the environmental monitoring throughout the works will also be communicated.

Regular internal project meetings will be held and include as a minimum:

- Prestart Safety and Environmental Induction Meeting (all sub-contractors).
- Site Safety and Environmental Meeting (all sub-contractors, large value sites monthly).

The Project Environmental Co-ordinator will arrange regular site environmental meetings with the Site Supervisors and others as required. The purpose will be to:

- Continually assess compliance with environmental requirements.
- Determine liaison requirements with external authorities.
- Assess environmental competencies and training needs.
- Review environmental inspections and performance on site.
- Review the findings from internal and external environmental audits.
- Share best practice and accidents/near misses.

7.4 Complaints

An enquiry and complaint handling system will be implemented by the party responsible for maintaining the information line and include measures to:

- log enquiries and complaints in a register.
- deal with enquiries and complaints appropriately, recognising that they may be due to the effect of construction works on the interests of, and impacts on persons and their properties.
- pass on the enquiry or complaint to the correct person for review and appropriate action if the person recording it cannot do so.
- take appropriate action and response to enquiries or complaints.
- outline the process to review enquiries and complaints regularly to assess the adequacy, efficiency and effectiveness of the enquiries and complaints system and the measures being taken to respond to any enquiries or complaints.

The extent of the action taken will depend on the nature of the complaint. All complaints will be investigated to establish the cause of the complaint and whether the works comply with the Project's environmental requirements and other relevant requirements such as legislation, standards and codes of practice.

Appendix A

Air Quality Mitigation Measures

Dust Management

Best Practicable Means (BPM) will be used to ensure that dust does not cause nuisance and these controls will be incorporated into the site-specific CPP. Where dust is considered to be a risk during a specific site activity, a dust management plan will be prepared to include mitigation measures and task-specific method statement for the work. The controls listed in the site-specific CPP and method statements will be assessed on site to ensure they are adequately carried out and effective.

The controls will be briefed to the engineers and operatives to ensure they are aware of mitigation measures and controls to be employed, in compliance with relevant legislative requirements and statutory guidance.

Dust could be generated by any construction activity but is particularly an issue during the demolition and excavation phases. Mitigation measures can include:

- Early provision of hard surfaced haul routes and parking areas which are regularly damped down.
- Ensure an adequate water supply on the site for effective dust/particulate matter suppression/mitigation, using non-potable water where possible and appropriate.
- Dust suppression water points can be identified on site plans, kept serviceable throughout construction, and made known to the persons responsible for damping down.
- Damping down or covering stockpiles particularly during dry weather.
- Materials should be stored away from the site boundary.
- Avoiding of dry sweeping of large areas.
- Construction plant to be well maintained and operated to minimise emissions to air.
- Operatives to be briefed on good practice regarding dust and air quality control measures.
- Regular inspections of the site and haul routes to be carried out by the main contractor to ensure that BPM is employed across the project. All inspections will be recorded and any subsequent action in a site logbook.
- Working areas and haul routes will be swept / cleaned regularly to prevent the build-up of materials and dust.
- Crushers and stockpiles will be located away from sensitive and exposed areas.
- Sheeting of lorries entering or leaving the site.
- Materials will be prefabricated and pre-cut off-site where possible to minimise dust from cutting and grinding activities.
- If necessary, only use cutting, grinding or sawing equipment fitted or in conjunction with suitable dust suppression techniques such as water sprays or local extraction, e.g. suitable local exhaust ventilation systems.
- Burning of materials on site shall not be permitted.
- Wheel wash facilities will be used for all vehicles leaving site when site excavation and exposed ground is present. (Water and debris / silt from this operation will be collected and channelled to a suitable settlement system for treatment and disposal) and ensuring there is an adequate area of hard surfaced road between the wheel wash facility and the site exit, wherever site size and layout permits.
- Neighbourhood liaison.
- Monitoring performance and responding to results.
- Access gates to be located at least 10m from receptors where possible.
- Use enclosed chutes and conveyors and covered skips.

- Minimise drop heights from conveyors, loading shovels, hoppers and other loading or handling equipment and use fine water sprays on such equipment wherever appropriate; and
- Ensure equipment is readily available on site to clean any dry spillages and clean up spillages as soon as reasonably practicable after the event using wet cleaning methods.
- Avoid scabbling (roughening of concrete surfaces) if possible.
- Ensure sand and other aggregates are stored in bunded areas and are not allowed to dry out, unless this is required for a particular process, in which case ensure that appropriate additional control measures are in place.
- Ensure bulk cement and other fine powder materials are delivered in enclosed tankers and stored in silos with suitable emission control systems to prevent escape of material and overfilling during delivery; and
- For smaller supplies of fine powder materials ensure bags are sealed after use and stored appropriately to prevent dust.

Disturbing dust could be generated by any construction activity but is particularly an issue during piling, excavation, and concrete works. As well as those listed above, mitigation measures may include;

- Screening of works, e.g., buildings that are being demolished will be screened as will static concrete pumps.
- Monitoring levels and adjusting techniques as required.
- Materials not required for use will be removed from site as soon as possible for appropriate recycling and disposal to prevent stockpiles.

Vehicle Operation and Emissions

Vehicle emissions are regulated through the Road Vehicles (Construction and Use) (Amendment) Regulations 2020, the Motor Vehicles (Type Approval) (Great Britain) Regulations 2009 made under the Road Traffic Act 1991, and The Non-Road Mobile Machinery (Emission of Gaseous and Particulate Matter) Regulations 2018.

The Principal Contractor will ensure that all plant and equipment, including any which may be on hire, is well maintained, properly silenced, and used in accordance with the manufacturer's instructions and BS 5228. All non-road mobile machinery (NRMM) is to use ultra-low sulphur tax-exempt diesel (ULSD) where available.

Particulate Matter (PM) emissions standards will be based upon engine emissions standards set in EU Directive 97/68/EC or such equivalent replacement applicable in the United Kingdom. The Principal Contractors will adhere to the relevant guidelines and provide information within their CPP on how they intend to comply with these guidelines.

To minimise emissions further from vehicles the following will be adhered to:

- Deliveries will be co-ordinated and booked in via a "delivery management process" to minimise waiting engines will be switched off when not in use and engines will not be left to idle.
- Plant will be well maintained to ensure it is running efficiently with maintenance records kept as evidence.
- The haulage fleet should include fuel efficient lorries fitted with catalytic converters.
- All diesel plant and machinery on site will run on ultra-low sulphur diesel.
- Parking on the surrounding roads for staff or operatives involved in the construction development will be actively discouraged. All personnel will be encouraged to use public transport.
- Ensure all vehicles switch off engines when stationary – no idling vehicles.
- Avoid the use of diesel or petrol powered generators and use mains electricity or battery powered equipment where practicable;
- Impose and signpost a maximum-speed-limit of 15mph on surfaced and 10mph on unsurfaced haul roads and work areas (if long haul routes are required, these speeds may be increased with

- suitable additional control measures provided, subject to the approval of the nominated undertaker and with the agreement of the Local Authority, where appropriate);
- Produce a Construction Logistics Plan to manage the sustainable delivery of goods and materials; and
- Implement a Travel Plan that supports and encourages sustainable travel (public transport, cycling, walking, and car-sharing).

Mud on Roads

If necessary, the wheel wash facility will be set up prior to construction commencing and will be inspected each and every working day to ensure it remains in an operational condition and is being used correctly. Any defects will be recorded, and actions taken to repair immediately.

Deposition of mud or other such materials on the highway is prohibited. Vehicles will be directed to use the wheel wash, when site conditions dictate its use and/or when the site management consider the use of the wheel wash will safeguard the condition of the highway outside the site.

The Principal Contactor will ensure that strict measures are taken to minimise mud on roads, which is one of the main environmental nuisance problems from construction sites (Highways Act 1980 ss.148-151 and the Environmental Protection Act 1990). In addition to measures listed in Dust Management, measures may include, but not necessarily be limited to:

- The provision of wheel washing facilities including, where practicable, mechanical wheel spinners.
- The use of an approved mechanical road sweeper to clean the site of hardstanding and any mud or debris deposited by the site vehicles on roads or footpaths in the vicinity of the site. The road sweeper is to be readily available whenever the need for cleaning arises and will be properly used and maintained.
- Measures should be taken to ensure that mud and detritus is not swept into gullies.

Communications

- Develop and implement a stakeholder engagement plan that includes community engagement before work commences on site.
- Display the name and contact details of person(s) accountable for air quality and dust issues on the Site boundary. This may be the environment manager/engineer or the site manager; and
- Display the head or regional office contact information.
- Record all dust and air quality complaints, identify cause(s), take appropriate measures to reduce emissions in a timely manner, and record the measures taken.
- Make the complaints log available to the Local Authority when asked.
- Record any exceptional incidents that cause dust and/or air emissions, either on- or off-site, and the action taken to resolve the situation in the logbook.
- Hold regular liaison meetings with other high risk construction sites where necessary, to ensure plans are co-ordinated and dust and particulate matter emissions are minimised. It is important to understand the interactions of the off-site transport/ deliveries which might be using the same strategic road network.
- Plan site layout so that machinery and dust causing activities are located away from receptors, as far as is possible.
- Erect solid screens or barriers around dusty activities or the site boundary so that are at least as high as any stockpiles on site.
- Fully enclose site or specific operations where there is a high potential for dust production and the Site is active for an extensive period.
- Avoid site runoff of water or mud.

- Keep site fencing, barriers and scaffolding clean using wet methods.
- Remove materials that have a potential to produce dust from site as soon as possible, unless being re-used on site. If they are being re-used on-site, cover as described below; and
- Cover, seed or fence stockpiles to prevent wind whipping.

Monitoring

- Undertake daily on-site and off-site inspection, where receptors (including roads) are nearby, to monitor dust, record inspection results, and make the log available to Horsham District Council when asked.
- Carry out regular site inspections to monitor compliance with the DMP, record inspection results, and make an inspection log available to the local authority when asked.
- Increase the frequency of site inspections by the person accountable for air quality and dust issues on site when activities with a high potential to produce dust are being carried out and during prolonged dry or windy conditions.

Appendix B

Noise and Vibration mitigation measures

The Principal Contractor will be required to prepare noise and vibration mitigations for inclusion in the final CEMP which may include:

- Commitments for active control of construction noise and vibration including issues such as specific and detailed complaint procedures, community liaison, compliance survey requirements and a Risk based mitigation scheme to control noise and vibration on an ongoing basis.
- Mitigation strategies formulated on the basis of 'Best Practicable Means'.
- Suitable construction hours as agreed with Horsham District Council.
- Recommendations and good practice as detailed in BS 5228-1:2009+A1:2014 Code of practice for noise and vibration control on construction and open sites Part 1: Noise and Part 2: Vibration.
- Measures as set out in British Standard BS 5228 Code of practice for noise and vibration control on construction and open sites including:
 - Careful planning of methodology, programming of the works at less sensitive times and selection of plant to minimise adverse effects.
 - Selection of plant that conforms with relevant national or international standards, directives and recommendations on noise and vibration emissions.
 - Location of construction plant as far as reasonably practicable away from adjacent occupied buildings or as close as possible to noise barriers or site hoardings where these are located between the plant and buildings.
 - Selection and location of generators so as to minimise adverse effects on the local community.
 - Fitting static and semi-static plant/equipment with suitable enclosures where practicable.
 - Instruction of personnel on best practicable means to reduce noise and vibration as part of induction training and prior to specific work activities.
 - Shut down of plant and vehicles when not in use, i.e. no idling plant.
 - Audible warning systems and alarms designed to minimise noise.
 - Broadband reverse alarms fitted to all vehicles.
 - Notification of local residents in advance of works commencing; and
 - Use of localised mobile screening where reasonably practicable to reduce noise levels from handheld tools such as concrete saws.
- Implementation of appropriate construction traffic routing to minimise noise effects on sensitive receptors. Details of the routing of construction vehicles and visitors to the Site will be agreed with Horsham District Council.
- All construction traffic entering and leaving the Site will be closely controlled. Vehicles making deliveries or removing material will travel via designated routes. Measures will be taken to review and reduce where possible the numbers of construction vehicles accessing the Site during peak hours, by adopting measures such as 'just in time' deliveries.

Appendix C

Surface water management and flood risk mitigation measures

The Principal Contractor will document best practice construction methodologies to ensure the quality of the water environment does not deteriorate during construction, such as those described in CIRIA C532 (CIRIA, 2001) and procedures for the management of environmental impacts during construction.

Examples include:

- Avoiding the storage of any potentially polluting materials in close proximity to any waterbodies, including stockpiles of soil, to reduce potential for sedimentation. Where this is not possible works will be undertaken in accordance with approved method statements and in accordance with environmental permitting requirements/restrictions in order to safeguard the water environment.
- Soil stripping managed to ensure the minimum area of exposed soil at any one time.
- Fuels and chemicals will be stored, and refuelling will take place within bunded areas to prevent leakage, and these will be located away from waterbodies. Drainage from these areas will incorporate an isolation facility such that the outlet could be sealed in the event of a spill.
- Provision made for water treatment to remove sediment before discharge to a surface water feature.
- Concrete will be laid only following the suitable preparation of the ground surface and temporary shutting used to contain potential leaks.
- Designated washing out areas will be set up for concrete lorries with impermeable liners to protect the soil and groundwater below.
- Wastewater generated from the construction compound(s) will be disposed of via appropriate means, for example pumped out and removed from site by tanker.

The final CEMP will also detail protocols to be followed during an emergency pollution event, triggered for example by adverse weather conditions or an accidental spillage. Measures to be implemented to prevent pollutants infiltrating into the soils beneath the Site and reaching surface water receptors will be documented. Appropriate equipment (e.g. absorption mats) will also be made easily accessible on site to deal with accidental spillages and details of communication channels with the EA in the event of an accidental pollution incident will be included. Should any pollution incidents occur, the EA incident hotline (0800 80 70 60) will be called immediately in tandem with dealing with any spillages.

To promote the sustainable use of water resources during construction, measures will be implemented to promote general water use efficiency and particularly to reduce the use of potable water. Examples include rainwater harvesting to provide water supply for the construction welfare facilities and for use in dust suppression and the collection of greywater for use in wheel washing facilities and leakage prevention.

The Principal Contractor will utilise sustainable urban drainage systems (SUDS) to manage surface water across the site, both in terms of water quality and quantity. Suitable maintenance of the systems will ensure their continued efficiency during the operational lifetime of the project.

To ensure the culverts do not cause constrictions to flow, which could increase flood risk onsite and upstream, watercourse crossings will be designed in accordance with best practice and where required, hydraulic modelling will inform their design.

Ordinary watercourse consent applications under the Land Drainage Act 1991 will be obtained as required from Horsham District Council.

An Environmental Permit for flood risk activities within 8m of a main river will be applied for by the Principal Contractor.

Appendix D

Landscape and visual amenity mitigation measures

The final CEMP will document best practice construction methodologies and describe procedures for the management of environmental impacts during construction including a 'landscape and ecology management plan', to safeguard the visual amenity of visual receptors identified during the construction phase.

To ensure that adverse impacts of lighting associated with the construction of the project are minimised, the following mitigation may be included in the final LEMP:

- Use of only appropriately designed luminaires for the task at hand.
- Minimisation light break-out above the horizontal (using 'low cut-off' and 'full cut-off' lighting systems).
- Use of louvres and shields to prevent undesirable light break-out.
- Use of visual screening, such as on-site spoil, hoardings, between more sensitive visual receptors and construction light sources;
- Reducing lighting levels outside working hours to suitable levels for safety and security. Lighting will be reduced when not required for safety purposes. Security lighting will be kept at the minimum level needed for visual and security protection.
- Use of automated devices to switch lights on and off according to activity / ambient light levels. If appropriate, to reduce the need for fixed visible lighting outside working hours, the use of infrared floodlighting and CCTV systems will be considered for security.
- Construction lighting will be directed so it does not intrude outside of the immediate working area. All lighting related to the works will be designed and fitted to minimise light intrusion onto any sensitive habitat such as hedgerows, mature trees and woodland.
- Sufficient lighting units used to avoid the need for tall, wide beam lighting units to illuminate large areas.

Appendix E

Outline Site Waste Management Plan

Waste management contractors removing waste from site will have a valid Waste Carriers Licence and waste management facilities receiving waste will hold a valid environmental permit or authorised exemption. All waste movements will be accompanied by a Waste Transfer Note or a Consignment Note for hazardous waste, to fulfil duty of care requirements. The

In accordance with duty of care requirements, The Environmental Protection Act 1990 and Special Waste Regulations 1996, waste will be disposed of at a facility that is licenced to receive the waste type; only hauliers with a waste carrier registration will be used for transporting waste materials off site; consignment notes will be used and a transfer log will be held on site recording the materials that have been removed.

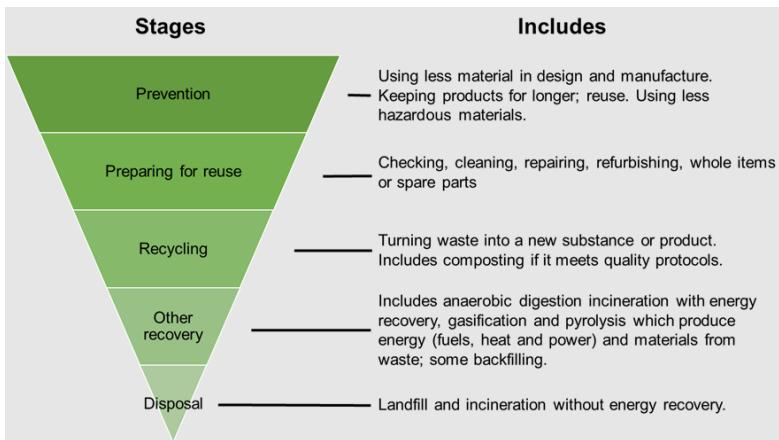


Figure E1 – the waste hierarchy

Waste Management Controls

The Principal Contractor will:

- Write waste management procedures and communicate the procedures to all operatives during the site induction.
- Appoint a nominated individual who will oversee the implementation of the waste control on site.
- Establish a waste management area at the site to handle waste from demolition and construction activities. This will be designed to facilitate the segregation of key waste streams to maximise the opportunity to re-use, recycle and return wastes generated on site.
- Demarcate a specific area on the site (where possible) and label stockpiles and skips to facilitate the separation of materials. Recycling and waste bins/skips are to be kept clean and will be clearly marked/colour coded in order to avoid contamination of materials.
- Provide appropriate shelter to prevent wastes such as cardboard and paper from deteriorating while being sorted or awaiting collection.
- Ensure that waste is stored and transported in a way that prevents its loss or escape, including the prevention of windblown debris.
- Consider whether waste exemptions or Environmental Permits are required to facilitate the storage and treatment of waste material within the development sites and obtain these in advance of the works where required. Ensure that all works are completed in line with the associated requirements.
- Ensure that the treatment and storage of waste materials do not give rise to nuisance (dust, litter etc.).

- Order construction materials prefabricated (where appropriate) and store all unused construction materials to minimise the potential for damage or wastage.
- Segregate demolition and excavated materials (e.g., soil and hard core) in piles for subsequent reuse on the site, where appropriate. If the soil or secondary aggregate material is contaminated then it will be kept separate from clean material and sent for either treatment, recycling, or recovery, where appropriate, or disposal at appropriately permitted facilities.
- Divert all vegetation waste from landfill, unless identified as an invasive species (e.g., Japanese Knotweed) and no other options are available. The greatest opportunity for the sustainable management of vegetation waste is through recycling into compost.
- Ensure that a registered waste carrier is used whenever waste material is removed from the site and that waste movements are co-ordinated through a Construction Logistics Plan (incorporated within the CPP).
- Identify appropriately permitted waste management and recycling facilities in close proximity to the site and ensure that the waste is sent only to facilities authorised to receive it. Off-site waste management will be in accordance with relevant legislation e.g., Waste (England and Wales) Regulations 2011.
- Reduce climate change and sustainability impacts from waste management where possible by encouraging waste to be managed close to its source (proximity principle), via sustainable forms of transport (where available) and in a way, which results in least environmental and social impact on the local area.
- Identify whether WRAP Quality Protocols, waste exemptions or Environmental Permits are required to enable the reuse of waste material on the source site. Obtain the relevant consents as required and ensure that all works are completed in line with the associated requirements.

Compile a Materials Management Plan (MMP) to facilitate the use of soil materials at the site under the Definition of Waste: Development Industry Code of Practice 2011 if and as required. Ensure that it is approved by a Qualified Person and all works are undertaken as specified in the MMP.

The Client and Principal Contractor will take reasonable steps to ensure security measures are in place to prevent the illegal deposition (fly tipping) of waste at the site and liaise with the relevant regulatory authority as appropriate.

As well as complying with its obligations under the Environmental Protection Act 1990 and Hazardous Waste (England & Wales) Regulations 2005 the project team will look to actively reduce waste through recycling and reuse of materials in line with the waste hierarchy.

Documentation

A written framework for checking and managing compliance with waste legislation and the duty of care requirements will be established. A Site Waste Management Plan (SWMP) will be developed for the site and incorporated into the site specific CPP (where required) and will be refined and updated by the Principal Contractor. The Principal Contractor will manage waste in accordance with the CPP.

Copies of the necessary Environmental Permits and Waste Carriers' Licences will be retained for 2 years, unless pertinent to hazardous waste management in which case they shall be retained for 3 years.

All waste movement records (Transfer Notes for non-hazardous waste and Consignment Notes for hazardous waste), must be held on site as required by legislation. Such documentation must be maintained to be readily available for inspection at all times. Quarterly returns will be obtained for hazardous waste movements.

Hazardous Waste

If during site works and excavation activities any soils are classified as hazardous waste appropriate risk assessments and method statements will be implemented by the Principal Contractor. Any soil reused on site

Outline Site Waste Management Plan

will be managed by the Principal Contractor. Any asbestos containing materials which cannot be reused will be disposed of off-site at a suitably permitted facility and all loads will be damped down and transported via sheeted lorries.



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