

# Householder Application for Planning Permission for Works or Extension to a Dwelling

## Town and Country Planning Act 1990 (as amended)

### Publication of applications on planning authority website

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions. If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/City

County

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

# Applicant Details

## Name/Company

Title

Mr & Mrs

First Name

Paul

Surname

S.

## Address

Address Line 1

29 Highlands Avenue

Address Line 2

-

Address Line 3

-

Town/City

Horsham

County

-

Country

-

Postcode

RH13 5LW

**Are you an agent acting on behalf of the applicant?**

Yes

No

## Applicant Contact Details

Primary number

-

Secondary number

-

Fax Number

-

Email address

zest.peach.run@mg.plandaportalcomms.co.uk

## Agent Details

### Name/Company

Title

Mr

First Name

Paul

Surname

M.

Company Name

PB Properties

### Address

Address Line 1

Hazelwood, Harbolets Road

Address Line 2

West Chiltington

Address Line 3

-

Town/City

Pulborough

County

West Sussex

Country

United Kingdom

Postcode

RH20 2LG

Country

United Kingdom

## Contact Details

Primary number

-

Secondary number

-

Fax number

-

Email Address

zest.peach.run@mg.plandaportalcomms.co.uk

## Description of Proposed Works

Please describe the proposed works

Project Name:  
First floor rear and side  
bedroom extension and  
Catslide roof conversion  
to add a bedroom &  
shower room

Has the work already been started without consent?

Yes

No

## Materials

Does the proposed development require any materials to be used externally?

Yes

No

Type

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type	Walls
Existing materials and finishes	Painted Pebbledash & brickwork
Proposed materials and finishes	Painted Pebble dash and single brick corse

Type	Roof
Existing materials and finishes	Pantile
Proposed materials and finishes	Pantile

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- Yes  
 No

If Yes, please state references for the plans, drawings and/or design and access statement

DAS.pdf

## Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- Yes  
 No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- Yes  
 No

## Pedestrian and Vehicle Access, Roads and Rights of Way

**Is a new or altered vehicle access proposed to or from the public highway?**

Yes

No

**Is a new or altered pedestrian access proposed to or from the public highway?**

Yes

No

**Do the proposals require any diversions/extinguishments and/or creation of rights of way?**

Yes

No

## Parking

**Will the proposed works affect existing car parking arrangements?**

Yes

No

## Biodiversity Net Gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)\*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:

It is my belief that, if permission is granted for the development to which this application relates, the biodiversity gain condition would not apply.

\*A 'householder application' means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

Applicant

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes

No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

Yes

No

## Ownership Certificates and Agricultural Land Declaration

**Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)**

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- Yes  
 No

Is any of the land to which the application relates part of an Agricultural Holding?

- Yes  
 No

### Certificate A

*I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\**

*\*"owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.*

*\*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.*

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

The Agent

Title

Mr

First Name

Paul

Surname

Maggs

Declaration Date

26/02/2026

### Declaration Made

- Yes  
 No

## Declaration

I/We hereby apply for Householder Application for Planning Permission for Works or Extension to a Dwelling as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.  
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I / We agree to the outlined declaration

Signed

Date

Paul Smyth

26/02/2026